

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/83848946448?pwd=RkhBUHAwMldUbkJFVEJ3VVlFQ3A3UT09>

Meeting ID: 838 4894 6448

Passcode: wi0LpG

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: March 2, 2021

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, March 8, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

**CTE Center - Presentation
2021/2022 School Calendar Hearing**

Minutes –

Approve Minutes of February 22, 2021, and February 23, 2021, meetings. – Enclosure A

Recognitions –

Delegation(s) –

Jody Carpenter/Sabrina Beal (WVU Extension Service)

Reports –

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Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2020/2021 contingent upon compliance with pupil-teacher ratio. – Enclosure B

Business & Finance –

2. Recommendation: Approve payment of bills for the period of February 17, 2021, through March 2, 2021, at a total expenditure of \$228,122.06. – Enclosure C
3. Recommendation: Authorize March 15, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure C)
5. Recommendation: Approve the final total of February 26, 2021, payroll check, and federal withholdings in the amount of \$493,309.75. – Enclosure D
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$26,428.50. – Enclosure E
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Middle School (Office/School) – projected revenue - \$400.00
Philip Barbour High School (FBLA) – projected revenue - \$500.00; (FFA) - \$1,000.00,
\$500.00, \$150.00
Philippi Middle School (Boys Basketball) – projected revenue - \$100.00

8. Recommendation: Approve resolution regarding the publication of financial statements by county boards of education. – Enclosure G
9. Recommendation: Approve resolution regarding the distribution of increased enrollment dollars. – Enclosure H
10. Recommendation: Approve postage machine agreement. – Enclosure I

Curriculum & Instruction –

11. Recommendation: Approve educational leave request for a student a Philip Barbour High School. – Enclosure J

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Facilities & Maintenance –

12. Recommendation: Approve building/ground modifications. – Enclosure K

Junior Elementary School (Music room) – install cork strip

Philip Barbour High School (V-12) – replace single faucet sink with double faucet sink

Philippi Middle School (beside school) – install 17 – 4’X4’ raised beds; (Front of School)
– install gaga ball game

Food Service –

Policies –

Student Support –

Transportation –

Travel –

13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

Vocational –

Personnel –

14. Recommendation: Accept the resignation/retirement of Sam Wright as a bus operator effective at the end of the 2020-2021 school year. – Enclosure M
15. Recommendation: Accept the resignation/retirement of Linda Janette Coffman as a 1st Grade teacher at Kasson Elementary/Middle School effective at the end of the 2020-2021 school year. – Enclosure N
16. Recommendation: Approve leave of absence for a professional employee at Philippi Elementary School beginning approximately February 16, 2021, and ending approximately April 10, 2021. – Enclosure O
17. Recommendation: Accept the resignation of Charity Bolyard as a 4th Grade Reading Tutor at Belington Elementary School effective February 24, 2021. – Enclosure P

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18. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure Q**

Regular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	PBHS	Job 3063: Custodian

Substitute Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Jamie Kittle	PMS	Job 3065: Long Term Substitute Social Studies Instructor
Sally Hammack	PES	Job 3066: Long Term Substitute 1st Grade Teacher

Extra-Curricular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Eddie Poling	KEMS	Job 3061: (1) Elementary After School Tutor (Extra-Curricular)
Erin Fincham	BES	Job 3064: (1) After School Title I 4th Grade Tutor(s) (Extra-Curricular)

19. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Q)

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Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

March 22, 2021, at 6:00 p.m. at the Board of Education Office (Regular Session – Philippi
Middle School Presentation)

April 12, 2021 at 6:00 p.m. at Board of Education Office - Regular Session (Belington
Middle School Presentation)

Adjournment