

BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: February 22, 2022

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 28, 2022**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the February 14, 2022, meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

Attendance/Enrollment Report – Enclosure B
January 2022 Financial Reports – Enclosure C

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Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of February 9, 2022, through February 22, 2022, at a total expenditure of \$186,706.45. – Enclosure E
3. Recommendation: Authorize February 28, 2022, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
5. Recommendation: Approve the final total of February 15, 2022, payroll check, and federal withholdings in the amount of \$369,168.30. – Enclosure F
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$43,310.32. – Enclosure G
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Belington Elementary School (Preschool) – projected revenue - \$1,500.00; (Office) - \$300.00
Belington Middle School (Band) – projected revenue - \$1,500.00
Junior Elementary School (Strawberry) – projected revenue - \$400.00
Kasson Elementary/Middle School (8th Grade trip) – projected revenue - \$1,000.00
Philip Barbour High School (Band) – projected revenue - \$500.00; (ProStart) - \$1,000.00;
(Boy's Basketball) - \$800.00
Philippi Elementary School (Pre-K/K) – projected revenue - \$1,200.00
Philippi Middle School (Band) – projected revenue - \$500.00

Curriculum & Instruction –

8. Recommendation: Adopt Calendar for the 2022/2023 school year. – Enclosure I

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9. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Belington Elementary School (School) – to Fairmont on April 13, 2022; (Preschool & Kindergarten) – to Hovatters Zoon on May 12, 2022; (Preschool) – to Morgantown on March 21, 2022

Belington Middle School (8th Grade) – to Philip Barbour High School on March 23, 2022

Junior Elementary School (1st & 2nd Grade) – to Charleston on April 8, 2022

Kasson Elementary/Middle School (8th Grade) – to Philip Barbour High School on March 23, 2022; (8th Grade) – to Washington D.C. on May 20-21, 2022; (Exploration of Ag. Class/Ag. Club Officers) – to Morgantown on March 11, 2022

Philip Barbour High School (FFA) – to South Harrison on March 19, 2022; (FFA) – to Morgantown on March 11, 2022; (Juniors & Seniors) – to Fairmont on March 16, 2022

Philippi Middle School (8th Grade) – to Philip Barbour High School on March 23, 2022

Facilities & Maintenance –

10. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure K

Junior Elementary School on March 19, 2022 – requested by Jeff Moss for Baby Shower
Kasson Elementary/Middle School on Various dates – requested by Crystal Gray for Girls On The Run

Philip Barbour High School on Various dates – requested by Doug Row for Youth Baseball Practices; on May 11, 2022 – requested by James Poling for HSTA Science Symposium; on May 7, 2022 – requested by Kelsey Hart for Craft Show

Food Service –

Policies –

Student Support –

Transportation –

11. Recommendation: Authorize the purchase of the Zonar System for all school buses. – Enclosure L

Travel –

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

Vocational –

Personnel –

13. Recommendation: Accept the resignation of Elaine Benson as a substitute teacher and as a substitute administrator effective February 12, 2022. – Enclosure N

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14. Recommendation: Accept the resignation of Lana Norris as a substitute cook effective February 14, 2022. – Enclosure O
15. Recommendation; Accept the resignation of Lacey Daughtery as Head Cross Country Coach at Philippi Middle School effective February 15, 2022. – Enclosure P
16. Recommendation: Accept the resignation of James Seaton as Head Cross Country Coach at Philip Barbour High School effective February 16, 2022. – Enclosure Q
17. Recommendation: Accept the resignation/retirement of Judith Freeman as a Title I Math Instructor at Belington Middle School effective June 30, 2022. – Enclosure R
18. Recommendation: Accept the resignation/retirement of Terri Riffle as a Science/Gifted Instructor at Belington Middle School effective June 30, 2022. – Enclosure S
19. Recommendation: Accept the resignation of Darla Streets as a Multi-Categorical Instructor at Philip Barbour High School effective June 30, 2022. – Enclosure T
20. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure U

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
Greg Parker	PES	Job 3654: Principal

Substitute Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
Myranda McDaniel	County	Job 3630: Substitute Aide(s)

Extra-Curricular Employee Assignments 2021-22		
Greg Louk	County	Job 3655: Bus Operator for Health Occupations Class (Extra-Curricular) (as needed)

21. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure U)

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Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

March 14, 2022, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment