

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: February 21, 2023

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 27, 2023**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the February 13, 2023 meeting. – Enclosure A

Recognitions –

Discussion –

Juul settlement

School performance, student outcomes, academics –

2023/2024 School Calendar Hearing - Enclosure B

Attendance-Enrollment Report – Enclosure C

Delegation(s) –

Jody Carpenter/Sabrina Beal – WVU Extension Office
Tammy Martin Zimmerman – PB Athletics

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Reports –

January 2023 Financial Report – Enclosure D

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure E
2. Recommendation: Approve payment of bills for the period of February 8, 2023, through February 21, 2023, at a total expenditure of \$156,344.10. – Enclosure F
3. Recommendation: Authorize February 28, 2023, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure F)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00. - (Refer to Enclosure F)
5. Recommendation: Approve the final total of February 15, 2023, payroll check, and federal withholdings in the amount of \$410,115.06. – Enclosure G
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$45,218.70. – Enclosure H
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure I
 - Philip Barbour High School (Girls Soccer) – projected revenue - \$600.00; (Baseball) - \$500.00, \$1,000.00; (Tennis) - \$1,000.00; (Girls Basketball) - \$500.00
 - Philippi Middle (PBIS) – projected revenue - \$1,000.00, \$2,000.00
8. Recommendation: Approve contract with IXL Learning for IXL site license in the amount of \$12,563.00. – Enclosure J

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Curriculum & Instruction –

9. Recommendation: Approve/Confirm curricular trips. – Enclosure K

Belington Elementary School (K-4th grade Special Needs) – to Morgantown on March 21, 2023

Belington Middle School (8th Grade) – to Philip Barbour High School on March 23, 2023

Junior Elementary School (Preschool) – to Philippi Bowling Alley on March 23, 2023

Kasson Elementary/Middle School (8th Grade) – to Philip Barbour High School on March 23, 2023

Philip Barbour High School (HSTA) – to Morgantown on April 29, 2023; (11th & 12th Grade CTE Students) – to Fairmont on March 17, 2023

Philippi Elementary School (3rd Grade) – to Charleston on May 18, 2023

Philippi Middle School (8th Grade) – to Philip Barbour High School on March 23, 2023

Facilities & Maintenance –

10. Recommendation: Approve the HVAC, Doors/Windows project agreement with Wendel Energy Services, LLC. – Enclosure L

11. Recommendation: Approve the CEFPP amendment. – Enclosure M

12. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure N

Kasson Elementary/Middle School on April 1, 2023 – requested by Twila Matlick for Family Dinner & Gathering

Philip Barbour High School on every Wednesday through April 12, 2023 – requested by Ruston Seaman for Chess Club; Weekly – requested by Kristi Grassi for WV Venom Youth Basketball - Development

13. Recommendation: Approve building/ground modifications. – Enclosure O

Kasson Elementary/Middle School (Playground) – plant tree and install bench

Food Service –

Policies –

14. Recommendation: Adopt revised policy 7200, Student Grading System, on 3rd reading. (<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>) – Enclosure P

15. Recommendation: Adopt revised policy 7610, Distance Learning and Virtual School Courses, on fifth reading. (<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>) – Enclosure Q

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Student Support –

Transportation –

Travel –

16. Recommendation: Approve/Confirm requests for professional leave. – Enclosure R

Vocational –

Personnel –

17. Recommendation: Accept the resignation of Kimberly Burnett as a School Counselor at Philip Barbour High School effective at the end of the 2022/2023 school year. – Enclosure S
18. Recommendation: Recommendation: Ratify the One (1) and Half (1/2) days suspension without pay for a service employee assigned to the Transportation department.
19. Recommendation: Accept the resignation/retirement of Daniel Mouser as a Custodian at Philippi Elementary School effective at the end of the 2022/2023 school year. – Enclosure T
20. Recommendation: Accept the resignation/retirement of Christie Allen as a First Grade Teacher at Philippi Elementary School effective June 30, 2023. – Enclosure U
21. Recommendation: Accept the resignation/retirement of Greg Louk as a Bus Operator effective February 16, 2023. – Enclosure V
22. Recommendation: Approve extended leave of absence for a professional employee at Philippi Middle School through June 30, 2023. – Enclosure W
23. Recommendation: Accept the resignation of Shannon DeWitt as a Language Arts Instructor at Philippi Middle School effective at the end of the 2022/2023 school year. – Enclosure X

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24. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure Y**

Regular Employee Assignments 2022-23 (FY23)		
Name of Person	Location	Job ID: Position
	BES	Job 4240: Elementary Education Instructor
	PBHS, Itinerant	Job 4243: School Nurse - RN (half-time)
Nathan Linger	PMS, Itinerant	Job 4244: Multi-Categorical w/Autism Instructor
	JES	Job 4245: Music Instructor (half-time)
	Central Office	Job 4249: School Psychologist
	PBHS, Itinerant	Job 4274: Multi-Categorical w/Autism Instructor
	PES, Itinerant	Job 4275: Multi-Categorical w/Autism Instructor
	PES, Itinerant	Job 4276: Multi-Categorical w/Autism Instructor
Justin Cummings	County	Job 4277: Bus Operator, Rt. 9

Substitute Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	BES, Itinerant	Job 4242: Long Term Substitute School Nurse – RN
	PMS	Job 4248: Long Term Substitute Music Instructor
	County	Job 4247: Substitute Aide(s)
	PES	Job 4279: Long Term Substitute 2nd Grade Instructor
Bonnie Wright	County	Job 4252: Restricted Short-Term Substitute Teacher(s)
Trenten Schubert, McKenzie Carpenter, Nicholas Ciccarello	County	Job 4268: Substitute Teacher(s)

Extra-Curricular Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	PBHS	Job 4241: Athletic Trainer (Winter Sports)
	County	Job 4278: Homebound Instructor

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25. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Y)

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Items For Discussion, Consideration, and/or Possible Action –

1. FY22 School audits and corrective action plans – Enclosure Z
2. Other

Next board meetings:

March 13, 2023, at 6:00 p.m. at at 6:00 p.m. at the Philip Barbour High School Complex
(PBHS Presentation) (Regular Session)

Adjournment