

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: February 20, 2024

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 26, 2024**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the February 12, 2024 board meeting. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –

Hearing regarding 2024-2025 School Calendar

Delegation(s) –

Carol Malcolm-Parsons/Shelby Dettinger (World Vision) – new grant
Jody Carpenter (Extension Service) – Extension Service budget request

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Reports –

January 2024 Financial Report – Enclosure B

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure C
2. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure D
 - A. Belington Middle School
 1. (7th Grade Team) - \$100.00
 - B. Kasson Elementary/Middle School
 1. (Yearbook) - \$3,500.00
 - C. Philippi Middle School
 1. (Student Council) - \$300.00
3. Recommendation: Approve regular payroll in the amount of \$402,435.31. – Enclosure E
4. Recommendation: Approve payment of bills in the amount of \$140,518.56. – Enclosure F
5. Recommendation: Approve payment of bills in the amount of \$62,384.26. – Enclosure G
6. Recommendation: Approve payment of bills in the amount of \$17,379.67. – Enclosure H
7. Recommendation: Approve the final total of utility/copier bills in the amount of \$38,475.09. – Enclosure I
8. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$2,363.23. – Enclosure J

Curriculum & Instruction –

9. Recommendation: Adopt the 2024-2025 School Calendar. – Enclosure K
10. Recommendation: Approve an educational leave request for a student at Philippi Elementary School. – Enclosure L
11. Recommendation: Approve an educational leave request for a student at Philippi Elementary School. – Enclosure M

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12. Recommendation: Approve/Confirm curricular trips. – Enclosure N

A. Philippi Elementary School

1. (4th Grade) – to Pricketts Fort on May 10, 2024

B. Philippi Middle School

1. (5th Grade) – to Carnegie Science Center on May 16, 2024

Facilities & Maintenance –

13. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure O

A. Kasson Elementary/Middle School

1. On various dates – requested by Cody and Olivia Bolyard for Off Season Basketball Team

2. On the 1st & 3rd Wednesday of the month – requested by Ian Tallman for Wild Life Club

3. On the 1st and 3rd Tuesday of the month – requested by Cindy Freeman and Myranda McDaniel for Prayer at the Pole

B. Philip Barbour High School

1. On July 13, 2024 – requested by Judy George for Class of 1981 Class Reunion

Food Service –

Policies –

Student Support –

14. Recommendation: Approve contract with Elise Moore to provide psychological testing services and consultation. – Enclosure P

Transportation –

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Q

Vocational –

Personnel –

16. Recommendation: Accept the resignation/retirement of Barbara Losh as a Technology Education/Project Lead the Way Instructor at Philip Barbour High School effective at the end of the 2023-2024 school year. – Enclosure R

17. Recommendation: Accept the resignation of Trenten Schubert as a Volunteer Assistant Baseball Coach at Belington Middle School effective February 9, 2024. – Enclosure S

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18. Recommendation: Accept the resignation of Brittany Peacock as a substitute Custodian effective February 12, 2024. – Enclosure T
19. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure U

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
	Philippi Middle School	JobID: 15468 Mathematics Instructor
	Barbour Board Office	JobID: 15484 School Psychologist
	Philippi Middle School	JobID: 15490 Language Arts Instructor
	Philip Barbour High School	JobID: 15492 Counselor
	Philippi Middle School	JobID: 15494 Counselor (Itinerant)
	Kasson Elementary & Middle School	JobID: 15503 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 15513 Itinerant Physical Education/Health/Parenting Instructor
	Philip Barbour High School	JobID: 15514 Mathematics Instructor
	Philip Barbour High School	JobID: 15515 Mathematics Instructor
	Philip Barbour High School	JobID: 15516 Mathematics Instructor
	Philippi Middle School	JobID: 15519 Elementary Education Instructor
	Philippi Middle School	JobID: 15522 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Middle School	JobID: 15525 Mathematics Instructor

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	Philippi Middle School	JobID: 15526 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Elementary School	JobID: 15532 Itinerant Preschool/Preschool Special Needs Instructor (half-time)
	Belington Elementary School	JobID: 15739 Elementary Education Instructor (Kindergarten)
	Kasson Elementary & Middle School	JobID: 15740 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 15742 Itinerant Hearing Impaired/Visually Impaired/Multi-Categorical Instructor
	Kasson Elementary & Middle School	JobID: 15743 Mathematics/Social Studies Instructor
	Barbour Board Office	JobID: 15745 Bus Operator, Route 24
	Belington Elementary School	JobID: 16329 Secretary
Joseph Maxson	Kasson Elementary & Middle School	JobID: 16334 Custodian
	Philippi Middle School	JobID: 16336 Science Instructor

Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 15497 Substitute Custodian(s)
	Barbour Board Office	JobID: 15499 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 15500 Substitute School Nurse RN(s)
	Barbour Board Office	JobID: 15501 Substitute Cook(s)
	Barbour Board Office	JobID: 15502 Substitute Secretary(s)
Nicholas Casey	Barbour Board Office	JobID: 15527 Substitute Teacher(s)

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	Barbour Board Office	JobID: 15528 Restricted Short-Term Substitute Teacher(s)
	Barbour Board Office	JobID: 15531 Substitute Bus Operator(s)
	Barbour Board Office	JobID: 16338 Substitute Aide(s)

Extra-Curricular Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
Nancy Mullens	Belington Middle School	JobID: 15529 After School STEM/Minecraft Enrichment Club Sponsor (Extra-Curricular)
Paula Townsend	Belington Elementary School	JobID: 16342 (1) After School Tutor (Extra-curricular)
Chase Perry	Philip Barbour High School	JobID: 16396 After School Dungeon and Dragons Club Sponsor(Extra-Curricular)
Jacqueline Bell-Nichols	Philip Barbour High School	JobID: 16397 After School Book Club Sponsor (Extra-Curricular)

20. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure U)

21. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – (Refer to Enclosure U)

Extra-Curricular Employee Assignments 2024-25		
Name of Person	Location	Job ID: Position
Terrance Boyd	Philip Barbour High School	JobID: 16403 Volunteer Assistant Football Coach

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

March 11, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session) (Career
Technical Education Center Presentation)

Adjournment