

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: February 18, 2020

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 24, 2020**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

**Philip Barbour High School - Presentation
2020/2021 School Calendar Hearing**

Minutes –

Approve minutes of February 13, 2020 meeting. – Enclosure A

Recognitions –

Delegation(s) –

Philip Barbour High School
Jody Carpenter/WVU Extension Service – regarding a budget request
Philippi Public Library

Reports –

Attendance/Enrollment report – Enclosure B
January 2020 Financial report – Enclosure C

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Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of February 8, 2020, through February 18, 2020, at a total expenditure of \$59,309.45. – Enclosure E
3. Recommendation: Authorize February 28, 2020, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$11,073.49. – Enclosure F
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Belington Elementary School (2nd Grade) – projected revenue - \$1,000.00

Kasson Elementary/Middle School (Builders Club) – projected revenue - \$25.00; (Youth & Government) - \$200.00

Curriculum & Instruction –

7. Recommendation: Ratify the expulsion agreement for a student at Philip Barbour High School. – Enclosure H
8. Recommendation: Approve educational leave request for a student at Belington Middle School. – Enclosure I
9. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure J
10. Recommendation: Approve/Confirm curricular trips. – Enclosure K

Belington Elementary School (3rd Grade) – to Pittsburgh on April 7, 2020; (2nd Grade) – to Morgantown on April 30, 2020; (4th Grade) – to Wheeling on May 1, 2020
Philip Barbour High School (HOSA) – to Huntington on March 5-7, 2020; (ProStart) – to Martinsburg on April 21, 2020

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Facilities & Maintenance –

- 11. Recommendation: Approve building/ground modifications. – Enclosure L
 Junior Elementary School (Playground) – install a bench
- 12. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure M
 Philip Barbour High School beginning March 9, 2020, through May 21, 2020 – requested by Marcus Johnson for Girls Travel Basketball; on May 30, 2020 – requested by Cheri Cooper for Dance Team

Food Service –

Policies –

Student Support –

Transportation –

Travel –

- 13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure N

Vocational –

Personnel –

- 14. Recommendation: Accept the resignation/retirement of Linda Long a teacher at Philippi Elementary School effective at the end of the 2019-2020 school year. – Enclosure O
- 15. Recommendation: Accept the resignation of Steven Siebert as an Itinerant Physical Education/Health/Parenting Instructor effective February 13, 2020. – Enclosure P
- 16. Recommendation: Approve leave of absence (medical) for a professional employee at Philippi Elementary School beginning March 9, 2020, for approximately 2 to 6 weeks. – Enclosure Q
- 17. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Regular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	Kasson, Itinerant	Job 2613: Hearing Impaired/Multi-Categorical Instructor
	PBHS	Job 2614: Language Arts/Library-Media Instructor

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	PES, Itinerant	Job 2620: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PES, Itinerant	Job 2621: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 2622: Gifted/Multi-Categorical Instructor (half-time)
	PBHS	Job 2623: Mathematics Instructor

Substitute Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	County	Job 2615: Substitute LPN/Aide(s)
	County	Job 2616: Substitute Cook(s)
	County	Job 2617: Substitute Custodian(s)
Chelsie Goodman	County	Job 2611: Substitute Teacher(s)

18. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure R)

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

March 9, 2020, at 6:00 p.m. at Philippi Elementary School (Regular Session)

March 23, 2020, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment