

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen, Jr.

FROM: JOE SUPER, SUPERINTENDENT

DATE: February 17, 2015

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 23, 2015**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

2015-2016 School Calendar Hearing

Recognition (s) –

Minutes -

Approve minutes of February 9, 2015 meeting. – Enclosure A

Delegation(s) –

Gene Hovatter –

Reports –

January 2015 Financial Report – Enclosure B

Monthly Attendance-Enrollment Report for month ending February 6, 2015 – Enclosure C

Facilities Report

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Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of February 3, 2015 through February 16, 2015 at a total expenditure of \$114,646.36. – Enclosure E
3. Recommendation: Authorize the February 27, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure E)
5. Recommendation: Approve the final total of the February 13, 2015 payroll check and federal withholdings in the amount of \$352,129.07. – Enclosure F
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Junior Elementary School (PTA) – projected revenue - \$300.00, \$500.00; (School) - \$200.00

Kasson Elem/Middle School (8th Grade) – projected revenue – \$1,000.00, \$3,000.00, \$500.00; (PTO) - \$1,000.00, \$1,000.00

Philip Barbour High School (TSA) – projected revenue - \$500.00

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure H

8th Grade Students – to Philip Barbour High School on March 18, 2015

Philip Barbour High School (FFA) – to Charleston, WV on February 27-28, 2015

Volga-Century Elementary School (School) – to Meadowbrook Mall on February 26, 2015

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Facilities & Maintenance –

8. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I
- Belington Elementary School on February 23, 2015 to May 13, 2015 – requested by Marlana Pennington for Girls on the Run
 - Belington Middle School on March 1, 2015 – requested by Heather George for Birthday Party; on February 28, 2015 – requested by Rebecca Domingues for Birthday Party
 - Junior Elementary School on April 25, 2015 – requested by Teresa Marsh for School Spring Carnival; on March 21, 2015 – requested by Teresa Marsh for 5K; on March 20, 2015 – requested by Teresa Marsh for Drags Not Drugs; on February 19, 2015 – requested by Teresa Marsh for Spelling Bee
 - Kasson Elem/Middle School on February 23, 2015 – requested by Marlana Pennington for Girls on the Run
 - Philip Barbour High School on March 14, 2015 – requested by Brandon Antion for School Dance
 - Philippi Elementary School on February 26, 2015 to June 11, 2015 – requested by Connie Mundy for PEIA Fitness Class
 - Volga-Century Elementary School on April 18, 2015 – requested by Teresa Marsh for School Spring Carnival; on March 13, 2015 – requested by Teresa Marsh for Academic Family Night

9. Recommendation: Approve building/ground modifications. – Enclosure J

Kasson Elem/Middle School (Playground) – install new 4 bay swing and new slide, install 24X40 ft pavilion

Food Service –

Policies –

Student Support –

10. Recommendation: Approve consultation agreement with Frances T. Fry to provide ECER-S Assessments for the 2014/2015 school year. – Enclosure K

Transportation –

11. Recommendation: Approve transportation travel requests. – Enclosure L

Travel –

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

Vocational –

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Personnel –

- 13. Recommendation: Approve medical leave of absence for Linda Haller through March 25, 2015. – Enclosure N
- 14. Recommendation: Approve request from Alderson Broaddus University Education majors to video tape working with students in Barbour County Schools. – Enclosure O
- 15. Recommendation: Approve Memorandum of Understanding with Davis & Elkins College for College Student Pre-Service and Student Teachers during the spring 2015 school term. – Enclosure P
- 16. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Q

_____ Bus Operator Rt. 21

- 17. Recommendation: The following persons to be approved for termination through reduction in force for the 2015/2016 school year. – Enclosure R

Professional Employee

Jennifer Stuart
Tom Williams
Boyd J. Mayle

Current Position

Prek/Prek special needs instructor at Junior Elementary
Technology Systems Specialist
Technology Systems Specialist

Service Employee

Kathy Halstead
Sherry Jones
Kate Kincaid

Current Position

PreK/ECCAT aide at Junior Elementary
Kindergarten/ECCAT aide at Mt. Vernon Elementary
Kindergarten/ECCAT aide at Belington Elementary

- 18. Recommendation: The following persons to be approved for Transfer for the 2015/2016 school year. – Enclosure S
- 19. Recommendation: The following long term substitute positions to be terminated at the end of the 2014/15 school year. – Enclosure T

Professional Employee

Amy Bolyard
Jennifer Carpenter
Kamon Dalton-Mayle

Current Position

First Grade Substitute Teacher at Belington Elementary
First Grade Substitute Teacher at Philippi Elementary
MultiCat w/Autism Substitute Teacher at Philippi Elementary
Math Substitute Teacher at Philip Barbour High
PE/Health Substitute Teacher at Kasson School

Julie Martin
Wendy Moats

Service Employee

Vernon Woods

Current Position

Substitute Bus Operator Route 15

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure U
2. Paige Bibey/Senior Project – Enclosure V
3. Other

Next board meeting:

February 19, 2015 meeting at 6:00 p.m. at Board of Education Office (Special Session)

February 23, 2015 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

February 26, 2015 meeting at 5:00 p.m. at Board of Education Office (Special Session)

February 27, 2015 meeting at 5:00 p.m. at Board of Education Office (Special Session)

February 28, 2015 meeting at time to be announced at Board of Education Office (Special Session)

March 9, 2015 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

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ADDENDUM

Personnel –

20. Recommendation: Approve the creation of the following list of new positions that were known to exist on or before February 15th for the 2015-2016 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations. – Enclosure #1

<u>Position</u>	<u>Location</u>	<u>Funding Source</u>
Grade 5 Instructor	Belington Middle	County Funds
Math Coach- Elementary	County-wide	Title 2 Federal Grant
MultiCat Sp. Ed. Instructor	Philippi Middle	County Funds
MultiCat Sp. Ed. Instructor	Belington Middle	County Funds
MultiCat w/Autism Sp. Ed. Instructor (0.5FTE)	MTV/KS/VC	County Funds
MultiCat w/Autism Sp. Ed. Instructor	Philip Barbour	County Funds
Speech Pathologist	PES-Itinerant	Special Ed. Funds
Speech Pathologist	PBHS-Itinerant	Special Ed. Funds
Speech Pathologist	MTV/VCES-Itinerant	Special Ed. Funds
Head Teacher (0.5 FTE)	Philippi Middle	Priority School Grant

21. Recommendation: The following professional/service positions be terminated for the 2015/2016 school year. – Enclosure #2

<u>Professional Position</u>	<u>Location</u>
PreK Instructor	Junior Elementary
Grade 5 Instructor	Philippi Middle
Grade 1 Instructor (class-size reduction)	Philippi Elementary
Title 1 Instructor	Kasson
Technology Systems Specialist	County
Technology Systems Specialist	County
MultiCat w/Autism	MTV/VC/KS

<u>Service Position</u>	<u>Location</u>
PreK/ECCAT Aide	Junior Elementary
Kindergarten/ECCAT Aide	Mt. Vernon Elementary
Kindergarten/ECCAT Aide	Belington Elementary
Aide, Special Education	Philip Barbour High School
Aide, Special Education	Philippi Elementary and Belington Middle