

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Jared Nestor  
Adam Starks  
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/85426805442?pwd=RVoxcmVrbDJuWG9PZnRyZk9KY0lnZz09>

Meeting ID: 854 2680 5442

Passcode: X1jEP6

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: February 16, 2021**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 22, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Philippi Elementary School - Presentation  
2021/2022 School Calendar Hearing**

**Minutes –**

Approve Minutes of February 8, 2021, meeting. – Enclosure A

**Recognitions –**

**Delegation(s) –**

**Reports –**

Attendance/Enrollment report – Enclosure B

January 2021 Financial report – Enclosure C

**AGENDA**  
**February 22, 2021**

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of February 3, 2021, through February 16, 2021, at a total expenditure of \$129,444.85. – Enclosure E
3. Recommendation: Authorize February 26, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
5. Recommendation: Approve the final total of February 12, 2021, payroll check, and federal withholdings in the amount of \$367,251.95. – Enclosure F
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$24,636.89. – Enclosure G
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Junior Elementary School (Strawberry) – projected revenue - \$1,000.00;  
(Office/Honors/4<sup>th</sup>) - \$300.00

Philip Barbour High School (Baseball) – projected revenue - \$1,000.00, \$500.00, \$500.00,  
\$300.00; (ProStart) - \$500.00

Philippi Elementary School (Media) – projected revenue - \$500.00

**Curriculum & Instruction –**

**Facilities & Maintenance –**

8. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I

Belington Middle School on Sunday's in February, March, April, and May – requested by Sarah Harris for Indoor Baseball Practice

**Food Service –**

**Policies –**

**Student Support –**

**AGENDA**  
**February 22, 2021**

**Transportation –**

**Travel –**

**Vocational –**

**Personnel –**

9. Recommendation: Approve leave of absence for a professional employee at Philippi Middle School beginning approximately March 26, 2021, and ending approximately June 2, 2021. – Enclosure J
10. Recommendation: Accept the resignation of Brent Bouscher as a custodian at Philip Barbour High School effective February 16, 2021. – Enclosure K
11. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure L

<b>Regular Employee Assignments 2020-21</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	PES, Itinerant	Job 3013: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 3014: Gifted/Multi-Categorical Instructor (half-time)
	PES, Itinerant	Job 3015: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PMS	Job 3016: Mathematics Instructor
	PES, Itinerant	Job 3017: Multi-Categorical w/Autism Instructor
	PBHS, Itinerant	Job 3018: School Nurse - RN (half-time)
	PBHS, Itinerant	Job 3024: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PMS, Itinerant	Job 3026: Visually Impaired/Multi-Categorical Instructor
	PBHS, Itinerant	Job 3028: Multi-Categorical Instructor w/Autism
	PMS, Itinerant	Job 3030: LPN/Special Needs Aide/Supervisory

**AGENDA**  
**February 22, 2021**

		Aide/Transportation Aide
	PBHS	Job 3044: Custodian

<b>Substitute Employee Assignments 2020-21</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
William Winans	County	Job 3019: Substitute Bus Operator(s)
	County	Job 3020: Substitute Custodian(s)
	County	Job 3021: Substitute LPN/Aide(s)
	County	Job 3022: Substitute School Nurse RN(s)
	County	Job: 3023: Substitute Secretary(s)
	PMS, Itinerant	Job 3031: Long Term Substitute Multi-Categorical Instructor w/Autism
Mahaley Demastes	County	Job 3038: Substitute Teacher(s)
	County	Job 3036: Substitute Cook(s)
Stanley Fitzwater	PMS, Itinerant	Jo 3037: Long Term Substitute Multi-Categorical Instructor w/Autism

<b>Extra-Curricular Employee Assignments 2020-21</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	PBHS	Job 3025: Volunteer Assistant Boys Track Coach
	KEMS	Job 3043: (1) Elementary After School Tutor (Extra-Curricular)

12. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure L)

Steve Foy  
 Glenn Lockey

Kristin Delauder  
 Derek Everson

Regina Swaney  
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**AGENDA**  
**February 22, 2021**

Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

March 8, 2021, at 6:00 p.m. at the Board of Education Office (Regular Session – CTE  
Center Presentation)

**Adjournment**