

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: February 16, 2016

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 22, 2016**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

2016-2017 School Calendar Hearing

Minutes -

Approve minutes of February 8, 2016 meeting – Enclosure A

Delegation(s) –

Reports –

January 2016 Financial Report – Enclosure B
Facilities Report

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure C

AGENDA
February 22, 2016

2. Recommendation: Approve payment of bills for the period of February 3, 2016 through February 16, 2016 at a total expenditure of \$171,359.12. – Enclosure D
3. Recommendation: Authorize the February 26, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure D)
5. Recommendation: Approve the final total of the February 15, 2016 payroll check and federal withholdings in the amount of \$334,783.61. – Enclosure E
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Junior Elementary School (PTA) – projected revenue - \$500.00
Kasson Elementary/Middle School (PTO) – projected revenue - \$1,000.00, \$1,500.00
Philip Barbour High School (Baseball) – projected revenue - \$1,000.00, \$500.00; (Class of 2017) - \$5,000.00, \$500.00
Philippi Elementary School (Media) – projected revenue - \$500.00

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure G

Philip Barbour High School (Baseball) – to Myrtle Beach on March 28-April 1, 2016;
(Early Childhood) – to Cubbies Child Care on March 17, 2016; (Educators Rising)
– to Stonewall Resort on March 8-9, 2016
8. Recommendation: Approve the following changes to the 2015/2016 School calendar. – Enclosure H

<u>Date of Lost Instruction</u>	<u>Designated Make-Up Date</u>
February 9, 2016	May 9, 2016
February 10, 2016	May 27, 2016
February 11, 2016	May 31, 2016
February 12, 2016	June 1, 2016
February 15, 2016	June 2, 2016

9. Recommendation: Approve agreement with the Institute for Educational Leadership, National Council of Teachers of English. – Enclosure I

Facilities & Maintenance –

10. Recommendation: Approve conveyance of property to the Promise Foundation.

AGENDA
February 22, 2016

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure J

Kasson Elem/Middle School on March 18, 2016 – requested by Teresa Marsh for School Dance; on May 7, 2016 – requested by Teresa Marsh for Alumni Game; on May 14, 2016 – requested by Teresa Marsh for School Dance
Philip Barbour High School on March 12, 2016 – requested by Carol Malcolm-Parsons for World Vision KidREACH Family STEM Day; on February 25, 2016 – requested by Hannah Fincham for WV Healthy Children Project Family Fun Event

Food Service –

Policies –

Student Support –

Transportation –

Travel –

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure K

Vocational –

Personnel –

13. Recommendation: Allow Glenn Sweet to serve on the Barbour and Taylor County Community Corrections board. – Enclosure L

AGENDA
February 22, 2016

Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meeting:

March 14, 2016 meeting at 6:00 p.m. at Philippi Middle School (Regular Session)

Adjournment

AGENDA
February 22, 2016

ADDENDUM

Business & Finance –

14. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure #1

Junior Elementary School (PTA) – projected revenue - \$1,000.00, \$1,500.00, \$2,000.00,
\$250.00, \$500.00

Philippi Middle School (Band) – projected revenue - \$1,200.00, \$4,500.00, \$350.00

Curriculum & Instruction –

15. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure #2
16. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure #3
17. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure #4
18. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure #5
19. Recommendation: Ratify the expulsion for student hearing (EXP 8-16) for the remainder of the 2015-2016 school year pending adherence to the agreement between the school system and the family. - Enclosure #6

AGENDA
February 22, 2016

Personnel –

20. Recommendation: Reduce in Force and terminate the contracts of the following list of professional employees and subsequently place them on the Preferred Recall list for the 2016-2017 school year. – Enclosure #7

<u>Employee</u>	<u>Current Position</u>
Andrea Schoonover	PMS Social Studies .5
Tom Williams	Technology Systems Specialist
Tim Hornick	Technology Systems Specialist
Justin Wood	BMS/PMS PE/Health
Junqing Liu	PBHS Chinese
Sarah Pavkovich	PMS E/LA
Mile Ristic	PMS Math
Pam Otto	BMS Grade 5
Rachelle Wolfe	MVES Grades 3-4
Darla Streets	PMS Grade 5
Sharon Nuzum	VCES Grades 1-2

21. Recommendation: Reduce in Force and terminate the contracts of the following list of service employees and subsequently place them on the Preferred Recall list for the 2016-2017 school year. – Enclosure #8

<u>Employee</u>	<u>Current Position</u>
Marsha Mayle	Spec. Ed. ECCAT Aide at PES.
Connie Mayle	Aide at BMS/PES.
Sherry Jones	Kindergarten/ECCAT aide at BES.
Mary Kate Kincaid	Kindergarten/ECCAT aide at Belington Elementary.
Loretta Talbott	Aide at BMS.
Aaron Grose	Media Aide (.5) and PreK ECCAT Aide at KEMS.
Violet Shaver	Cook .5 at PES.
Suetta Durst	Cook at PMS/VCES

22. Recommendation: Place the following professional employees on the transfer for subsequent assignment list for the 2016-2017 school year. – Enclosure #9

<u>Employee</u>	<u>Current Position</u>
Carol Harris	PE Instructor at BMS/VCES/MVES/JES
Pete Ferguson	Head Teacher/Science Instructor at PMS
Jennifer Swift	Social Studies Instructor at PBHS
Lindsay Goudy	Music Instructor at BMS/VCES/MVES/JES
Rachel Mayle	Grade 4 Instructor at BES
Jennifer Weyendt	Spec. Ed at MVES/VCES
Samantha Butler	E/LA Instructor at PMS
Shanda Ross	Grade 5 Instructor at BMS

AGENDA
February 22, 2016

23. Recommendation: Place the following service employees on the transfer for subsequent assignment list for the 2016-2017 school year. – Enclosure #10

<u>Employee</u>	<u>Current Position</u>
Angela Thompson	Cook at PBHS
Stacie Triplett	Cook at MVES/PES/PMS
Suetta Durst	Cook at VCES/PMS

24. Recommendation: Terminate the contracts of the following long-term substitute professional employees and eliminate the positions for the 2016-2017 school year. – Enclosure #11

<u>Long-Term Substitute Employee</u>	<u>Current Position</u>
Wendy Moats	Health at PBHS
Dyanna Auvil	Science/Social Studies at PMS
Jamie Kittle	E/LA at PBHS

25. Recommendation: Eliminate the following professional positions through attrition for the 2016-2017 school year. – Enclosure #12

<u>Position</u>	<u>Location</u>	<u>Funding Source</u>
Science Instructor	PBHS	1-county
Literacy Coach	County	3-federal
Kindergarten	BES	1-county
Student Interventionist	County	1-county

AGENDA
February 22, 2016

26. Recommendation Eliminate the following professional positions due to lack of need and/or lack of finances to support the positions for the 2016-2017 school year. – Enclosure #13

<u>Position</u>	<u>Location</u>	<u>Funding Source</u>
PE Instructor 1.0	BMS/VCES/JES/MVES	county
Media Instructor from 1.0 to .5	PBHS	county
Head Teacher	PMS	Federal Grant
Social Studies Instructor	PBHS	county
Music 1.0	BMS/VCES/JES/MVES	county
Technology Systems Specialist	County	State Grant
Technology Systems Specialist	County	State Grant
Mathematics Instructor	PBHS	county
Elementary Instructor Grade 4	BES	county
Multi-Cat w Autism 1.0	MVES/VCES	county
Chinese Instructor	PBHS	county
Elementary Instructor Grade 5	BMS	county
E/LA Instructor 1.0	PBHS	county
Special Ed Instructor 1.0	BMS	county
Special Ed. Instructor	PBHS	county
Special Ed. Instructor	PES	county
Special Ed. Instructor	KEMS	county

27. Recommendation: Eliminate the following service positions due to lack of need for the 2016-2017 school year. – Enclosure #14

<u>Position</u>	<u>Location</u>	<u>FS</u>
K/ECCAT Aide 1.0	BES	1-county
PreK/ECCAT Aide 1.0	BES	1-county
Spec. Ed/ECCAT Aide 1.0	PES	1-county
Aide 1.0	BMS/PES	3-federal
Aide 1.0	BMS	1
Media Aide .5	KEMS	1
PK/ECCAT .5	KEMS	1
Cook .5	PBHS	1
Cook .5	PES	1

AGENDA
February 22, 2016

28. Recommendation: Create and approve the following list of new professional positions that were not known to exist on or before February 15th for the 2016-2017 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations. – Enclosure #15

Position	Location	FTE	Funding Source
Foreign Language	PBHS	1.0	1-county
Phys. Ed	JES/MVES/VCES	0.5	1-county
Music	JES/MVES/VCES	0.5	1-county
Spec. Ed. Itin. Multi-Cat w/A Sev/Prof.	BMS	0.5	1-county
Media/TIS	PBHS	0.5	1-county
Spec. Ed. Itin. Multi-Cat w/Aut	MVES/VCES	0.5	2-state grant
E/LA Instructor	PBHS	0.5	1-county
Student Truancy Diversionist	County	1.0	1-county

29. Recommendation: Create and approve the following list of new service positions that were not known to exist on or before February 15th for the 2016-2017 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations. – Enclosure #16

Position	Location	FTE	Funding Source
Cook	MVES/PMS	1.0	county
Cook	VCES/PES	1.0	county
Cook	PBHS	0.5	county
Aide	PES	0.5	county