

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: February 7, 2023

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 13, 2023**, at the **Philip Barbour High School Career Technical Education Center, 25 Horseshoe Drive, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the January 23, 2023 meeting. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –

Career Technical Education Center Presentation – Enclosure B
2023/2024 School Calendar Hearing - Enclosure C

Delegation(s) –

Kira Randolph – regarding PBHS Football
Dr. Kristi Grassi – regarding WV Venom – Enclosure D

Reports –

AGENDA
February 13, 2023

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of January 18, 2023, through February 7, 2023, at a total expenditure of \$244,101.40. – Enclosure E
2. Recommendation: Authorize February 15, 2023, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00. - (Refer to Enclosure E)
4. Recommendation: Approve the final total of January 27, 2023, payroll check, and federal withholdings in the amount of \$500,016.31. – Enclosure F
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$44,432.50. – Enclosure G
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H
 - Belington Elementary School (PTA) – projected revenue - \$500.00, \$2,000.00; (Preschool) - \$2,000.00
 - Belington Middle School (Science) – projected revenue - \$300.00; (Athletics) - \$500.00; (8th Grade) - \$250.00; (Student Council) - \$1,000.00
 - Kasson Elementary/Middle School (PTO) – projected revenue - \$500.00, \$1,000.00, \$2,000.00
 - Philip Barbour High School (HOSA) – projected revenue - \$1,000.00; (Softball) - \$500.00, \$500.00; (Student Council) - \$1,000.00; (Band) - \$1,000.00, \$2,000.00, \$2,000.00, \$3,000.00; (FBLA) - \$200.00; (Boys Basketball) - \$1,200.00; (Class of 2024) - \$500.00, \$500.00
 - Philippi Elementary School (PreK-4th grades) - \$5,000.00
 - Philippi Middle School (PBIS) – projected revenue - \$1,500.00; (Chorus) - \$245.00; (5th Grade) - \$300.00
7. Recommendation: Award bid to West Music to provide select musical items in the amount of \$9,993.22. – Enclosure I

AGENDA
February 13, 2023

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure J

All Barbour County Schools (All-County Concert) – to Philip Barbour High School on March 13, 2023
Belington Elementary School (PreK-K) – to Hovatters Zoo on May 11, 2023; (Preschool) – to Launch Pad on March 27, 2023
Belington Middle School (Honor Band) – to Philip Barbour High School on February 24-25, 2023
Junior Elementary School (4th Grade) – to Canaan Tube Park on February 14, 2023
Kasson Elementary/Middle School (5-8th Grades) – to Edge Sports complex on March 24, 2023; (PreK-4th Grades) – to Edge Sports complex on March 23, 2023
Philip Barbour High School (Counseling Complex) – to Fairmont State University on April 27, 2023; (FBLA) – to Marshall University on March 12-14, 2023
Philippi Middle School (Honor Band) – to Philip Barbour High School on February 24, 2023

Facilities & Maintenance –

9. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure K

Kasson Elementary/Middle School on March 1, 2023-May 2023 – requested by Crystal Gray for Girls on the Run
Philip Barbour High School on every Sunday through April 2023 – requested by Doug Row for Barbour Co. Storm Youth Baseball practice; on March 6, 2023 – requested by James Poling for HSTA Parent meeting for 8th Graders; on March 13, 2023 – requested by Tonya Baker for All County Concert Rehearsal Day and Performance

10. Recommendation: Approve building/ground modifications. – Enclosure L

Philip Barbour High School (2nd Floor computer lab) – install marker boards

Food Service –

Policies –

11. Recommendation: Review revised policy 7200, Student Grading System, for 2nd reading. (<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>) – Enclosure M
12. Recommendation: Review revised policy 7610, Distance Learning and Virtual School Courses, for fourth reading. (<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>) – Enclosure N

AGENDA
February 13, 2023

Student Support –

13. Recommendation: Approve contract with Smithson Psychological Services PLLC to provide Psychological Services. – Enclosure O

Transportation –

Travel –

14. Recommendation: Approve/Confirm requests for professional leave. – Enclosure P

Vocational –

Personnel –

15. Recommendation: Accept the resignation of Mariah Gamble as a Multi-Categorical Teacher at Kasson Elementary/Middle School effective at the end of the 2022/2023 school year. – Enclosure Q
16. Recommendation: Accept the resignation of Angel Stull as Head Cross Country Coach at Philippi Middle School effective February 1, 2023. – Enclosure R
17. Recommendation: Extend leave of absence for a professional employee at Philippi Middle School through June 1, 2023. – Enclosure S
18. Recommendation: Approve leave of absence for a professional employee at Philippi Elementary School beginning February 6, 2023, for approximately 12 weeks. – Enclosure T
19. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure U

Regular Employee Assignments 2022-23 (FY23)		
Name of Person	Location	Job ID: Position
	PMS	Job 4207: Language Arts Instructor
	KEMS	Job 4208: Mathematics/Social Studies Instructor
	PBHS, Itinerant	Job 4212: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PES, Itinerant	Job 4213: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
Christina Mayle (move will take place with the	PBHS, Itinerant	Job 4214: Multi-Categorical w/Autism Instructor

AGENDA
February 13, 2023

2023/2024 school year)		
	PMS, Itinerant	Job 4215: Physical Education/Health Instructor
	PBHS, Itinerant	Job 4216: Hearing Impaired/Visually Impaired/Multi-Categorical Instructor
	PBHS	Job 4217: Counselor
	PES, Itinerant	Job 4218: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 4219: Gifted/Multi-Categorical Instructor (half-time)
	PBHS	Job 4220: Mathematics Instructor
	PBHS	Job 4227: Mathematics Instructor
	PES	Job 4228: Title I Reading/Math Instructor
	BMS, Itinerant	Job 4229: Multi-Categorical w/Autism Instructor
	PES	Job 4230: Title I Reading/Math Instructor
	Central Office	Job 4234: School Psychologist
	PBHS, Itinerant	Job 4236: Multi-Categorical w/Autism Instructor
	PES, Itinerant	Job 4237: Multi-Categorical w/Autism Instructor
Brandon Brown	PBHS	Job 4231: Social Studies Instructor

Substitute Employee Assignments 2022-23

Name of Person	Location	Job ID: Position
	County	Job 4209: Restricted Short-Term Substitute Teacher(s)
	KEMS	Job 4210: Long Term Substitute Mathematics/Social Studies Instructor
	PES, Itinerant	Job 4211: Long Term Substitute Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	County	Job 4221: Substitute Custodian(s)

AGENDA
February 13, 2023

Alicia Summerfield	County	Job 4222: Substitute LPN/Aide(s)
Leticia Riddle, Melissa Pharis	County	Job 4223: Substitute School Nurse RN(s)
	County	Job 4224: Substitute Cook(s)
Jeffrey Kirkpatrick	County	Job 4225: Substitute Bus Operator(s)
Chloe Mouser	County	Job 4226: Substitute Teacher(s)
	PMS	Job 4233: Long Term Substitute Music Instructor
Michael Croston	County	Job 4180: Substitute Custodian(s)
	PES	Job 4239: Long Term Substitute 2nd Grade Instructor
	County	Job 4247: Substitute Aide(s)

Extra-Curricular Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	PMS	Job 4189: Volunteer Assistant Softball Coach
Joe Freeman	PBHS	Job 4238: 2023 Bus Operator for Health Occupations Class (Extra-Curricular) (as needed)
	County	Job 4246: Homebound Instructor
	PES	Job 4273: Long Term Substitute 2nd Grade Instructor

20. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure U)

Derek Everson _____

AGENDA
February 13, 2023

Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

February 27, 2023, at 6:00 p.m. at at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment