

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
Eric Ruf
Dana Stemple
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: February 6, 2013

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 11, 2013**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Work Session –

Minutes -

Approve Minutes of the January 28, 2013 meeting. – Enclosure A

Delegation(s) –

Hannah Finchman and Josh Peplowski – Extension Service
Angel McCullough – Athletes and Drugs
New Tech Teachers & Students
Tammy Martin – Food Service Meal Prices

Recognition (s) –

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Reports –

Energy Program Report
Facilities Report

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of January 24, 2013 through February 6, 2013 at a total expenditure of \$107,584.55. – Enclosure B
2. Recommendation: Authorize the February 15, 2013 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$25,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the January 28, 2013 payroll check and federal withholdings in the amount of \$547,247.84. – Enclosure C
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure D

Belington Elementary School (5th Grade) – projected revenue - \$200.00, \$300.00
Junior Elementary School (School) – projected revenue - \$200.00
Kasson Elementary/Middle School (PTO) – projected revenue - \$1,000.00
Philip Barbour High School (New Tech) – projected revenue - \$300.00; (Softball) -
\$1,000.00, \$1,000.00, \$750.00, \$1,000.00, \$1,500.00
Philippi Elementary School (PTO) – projected revenue - \$5,000.00
Philippi Middle School (Band) – projected revenue - \$1,000.00, \$1,000.00

Curriculum & Instruction –

6. Recommendation: Approve/Confirm curricular trips. – Enclosure E

Philip Barbour High School (FFA) – to Taylor County High School – on February 18, 2013; (Quiz Bowl Team) – to Bridgeport High School on March 16, 2013
Volga-Century Elementary School (Grades K-5) – to Barbour Lanes on March 7, 2013

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7. Recommendation: Approve the following changes to the 2012/2013 school calendar. – Enclosure F

Reschedule the following Out-of School Environment days (OS) as Instructional days:

March 18, March 28, May 24, June 4, June 5 and June 6.

Reschedule the Teacher-Parent day (TP) scheduled for April 8th as an Instructional day

Reschedule the Continuing Education day (CE) scheduled for March 29th as an Instructional day

Reschedule the June 3rd Instructional Support and Enhancement day (ISE) day to June 6th

Facilities –

8. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure G

Belington Elementary School on March 9, 2013 – requested by Tammy Austin for Belington Elementary School's Craft Show

Kasson Elem/Middle School on March 19, 2013 – requested by V. Lucille Kines for Athletic Sports Banquet

Philip Barbour High School on February 4, 2013 – requested by Shelley Starkey for Barbour County Reading Council Monthly Meeting

Philippi Elementary School on March 2, 2013 - requested by Tonya Baker for Annual School Carnival

Food Service –

Policies –

Student Support –

9. Recommendation: Approve Memorandum of Understanding with YouthReady In-School Youth program for the 2013-2014 school year. – Enclosure H
10. Recommendation: Approve revised contract with Amy Cox, Physical Therapist for the provision of physical therapy services as needed during the 2012-2013 school year. – Enclosure I

Transportation –

11. Recommendation: Approve transportation travel requests. – Enclosure J

Travel –

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure K

Vocational –

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Personnel –

13. Recommendation: Accept resignation/retirement of Michael Poling as a Custodian at Kasson Elem/Middle School effective at the end of the 2012/2013 school year. – Enclosure L
14. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure M

Pam Manista, Secretary/Media Aide, Mt. Vernon Elementary School (203 days)

15. Recommendation: Employ the following personnel for the 2012-2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure N

_____, Critical Skills Interventionist, Belington Elementary School beginning February 18, 2013 and ending no later than the end of the school year or as grant funds exist

_____, Critical Skills Interventionist, Mt. Vernon/Volga-Century/Junior Elementary Schools beginning February 18, 2013 and ending no later than the end of the school year or as grant funds exist

_____, Critical Skills Interventionist, Philippi Elementary School beginning February 18, 2013 and ending no later than the end of the school year or as grant funds exist

16. Recommendation: Employ the following personnel for the 2012-2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure O

Extracurricular

Sherry Toothman, Reading Tutor, Philippi Elementary/Philippi Middle Schools (1 hour per day after school on Monday's – Thursdays on days in which school is in session) Beginning February 12, 2013 (**Position will terminate at the end of the 2012/2013 school year**)

17. Recommendation: Employ the following personnel for the 2012-2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure P

Cynthia Gunning, Substitute Teacher

_____, Substitute Teacher

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18. Recommendation: Terminate the following extracurricular contracts at the end of the 2012/2013 school year due to either the lack of funding and/or need. – Enclosure Q

Paula Townsend	SAT Chair	BES
Ashley McCauley	Co-SAT Chair	BMS
Ladonna Davis	Co-SAT Chair	BMS
Melody Faulkner	SAT Chair	MVES
Kim Burnett	SAT Chair	KEMS
Linda Eddy	SAT Chair	PES
Carla Knotts	SAT Chair	PMS
Rita Streets	SAT Chair	VCES
Judith Freeman	Math Field Day Coach	PMS
Diana Bibey	Math Field Day Coach	BES
Susan Anglin	Math Field Day Coach	KEMS
Ellen Gould	Math Field Day Coach	MVES
June Collins	Math Field Day Coordinator	County
Angela McDaniel	Science Fair Coordinator	KEMS
Kathleen Prusa	Science Fair Coordinator	PMS
Terri Riffle	Science Fair Coordinator	BMS
Ashley Clifton	Assistant Girls Basketball Coach	PMS
Gregory Murphy	Head Wrestling Coach	PMS
James Carpenter	Head Girls Basketball Coach	BMS
Julia Feather	Cross Country Coach	BMS
Robert Benavides	Volunteer Assistant Football Coach	PMS
Robert Kelly	Assistant Boys Basketball Coach	BMS
Rochelle Carpenter	Volunteer Assistant Volleyball Coach	BMS
Samantha Rexrode	Volleyball Coach	PMS
Stephanie Reed	Volunteer Assistant Boys Basketball Coach	KEMS
Stephanie Reed	Head Girls Basketball Coach	KEMS
Stephanie Reed	Head Volleyball Coach	KEMS
Terrence Boyd	Volunteer Assistant Football Coach	PMS
Terry Baughman	Head Football Coach	BMS
Terry Baughman	Head Girls Basketball Coach	PMS
Thomas Short	Assistant Boys Basketball Coach	PMS
Carla Knotts	Head Cheerleading Coach	PMS
Curtis Bodkins	Head Strength Coach	PBHS
David Taylor	Volunteer Assistant Volleyball Coach	KEMS
David Taylor	Volunteer Cross Country Coach	KEMS
David Taylor	Head Boys Basketball Coach	KEMS
M. Douglas Row	Assistant Strength Coach	PBHS
Gerald Furby	Head Boys Basketball Coach	BMS
Gina Wolfe	Volleyball Coach	BMS
James Kirkpatrick	Head Boys Basketball Coach	PMS
J. Leo Roe	Board of Education Art Display	
Richard Daugherty	Assistant Football Coach	BMS
Sandra Taylor	Cheerleading Coach	KEMS
Traci Hoffman	Head Cheerleading Coach	BMS

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Freda Cross	Cook – Kid Reach	PMS
Gary Marsh	Bus Operator – Project Isaac	PES
Jennifer Mayle	Cook – Fresh Fruit	PES
Julie Ware	Cook – Kid Reach	JES
C. Kent Phillips	Bus Operator – Project Isaac	PES
Jimmy Runion	Bus Operator – Alternative Learning Center	

19. Recommendation: Terminate the following extracurricular contracts at the end of the 2012/2013 school year due to lack of funding. – Enclosure R

Gene Hovatter	25 summer days of Agriculture Education	PBHS
Nicholas Mayle	Head Football Coach	PMS
Marcus Johnson	Assistant Football Coach	PMS

20. Recommendation: Eliminate the following extracurricular positions at the end of the 2012/2013 school year due to either the lack of funding and/or need. – Enclosure S

SAT Chair	BES
Co-SAT Chair	BMS
Co-SAT Chair	BMS
SAT Chair	MVES
SAT Chair	KEMS
SAT Chair	PES
SAT Chair	PMS
SAT Chair	VCES
Math Field Day Coach	PMS
Math Field Day Coach	BES
Math Field Day Coach	KEMS
Math Field Day Coach	MVES
Math Field Day Coordinator	County
Science Fair Coordinator	KEMS
Science Fair Coordinator	PMS
Science Fair Coordinator	BMS
Assistant Girls Basketball Coach	PMS
Head Wrestling Coach	PMS
Head Girls Basketball Coach	BMS
Cross Country Coach	BMS
Volunteer Assistant Football Coach	PMS
Assistant Boys Basketball Coach	BMS
Volunteer Assistant Volleyball Coach	BMS
Volleyball Coach	PMS
Volunteer Assistant Boys Basketball Coach	KEMS
Head Girls Basketball Coach	KEMS
Head Volleyball Coach	KEMS
Volunteer Assistant Football Coach	PMS
Head Football Coach	BMS
Head Girls Basketball Coach	PMS

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Assistant Boys Basketball Coach	PMS
Head Cheerleading Coach	PMS
Head Strength Coach	PBHS
Volunteer Assistant Volleyball Coach	KEMS
Volunteer Cross Country Coach	KEMS
Head Boys Basketball Coach	KEMS
Assistant Strength Coach	PBHS
Head Boys Basketball Coach	BMS
Volleyball Coach	BMS
Head Boys Basketball Coach	PMS
Board of Education Art Display	
Assistant Football Coach	BMS
Cheerleading Coach	KEMS
Head Cheerleading Coach	BMS
Cook – Kid Reach	PMS
Bus Operator – Project Isaac	PES
Cook – Fresh Fruit	PES
Cook – Kid Reach	JES
Bus Operator – Project Isaac	PES
Bus Operator – Alternative Learning Center	

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure T
2. Board Goals
3. Other

Next board meeting regular session on February 25, 2013 – 6:00 p.m. at Board of Education Office

Adjournment