

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

Doward Matlick  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Bob Wilkins

**FROM: JOE SUPER, SUPERINTENDENT**

**DATE: February 5, 2014**

**RE: REVISED - BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 10, 2014**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Public Hearing on the 2014/2015 School Calendar**

**Recognition (s) –**

**Minutes -**

Approve minutes of January 13, 2014 meeting – Enclosure A

**Delegation(s) –**

**Reports –**

Junior Elementary School SIG Grant Draft Proposal  
Monthly Attendance – Enrollment Report – Enclosure B  
Facilities Report

**Superintendents Recommendations –**

**Attendance –**

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**February 10, 2014**

**Business & Finance –**

1. Recommendation: Approve payment of bills for the period of January 23, 2014 through February 4, 2014 at a total expenditure of \$155,407.18. – Enclosure C
2. Recommendation: Authorize the February 14, 2014 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$25,000.00. (Refer to Enclosure C)
4. Recommendation: Approve the final total of the January 28, 2014 payroll check and federal withholdings in the amount of \$538,460.05. – Enclosure D
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E

Belington Elementary School (PTA) – projected revenue - \$300.00, \$1,000.00  
Kasson Elem/Middle School (PTO) – projected revenue - \$1,500.00  
Philip Barbour High School (FFA) – projected revenue - \$1,000.00; (Band) - \$3,000.00  
Philippi Elementary School (PTO) – projected revenue - \$5,000.00  
Philippi Middle School (Band) – projected revenue - \$2,000.00, \$250.00, \$100.00  
Volga-Century Elementary School (PTO) – projected revenue - \$1,000.00, \$250.00

**Curriculum & Instruction –**

6. Recommendation: Approve/Confirm curricular trips. – Enclosure F  

All Schools (All County Music Concert Rehearsal) – to Philip Barbour High School on March 28, 2014  
Philip Barbour High School (FFA) – to Morgantown on February 27, 2014 to March 1, 2014; (FFA) – to Liberty High School on February 17, 2014; (Early Child Hood, Pro Start and Health Occupations completers) – to Fairmont on February 18, 2014; (Chinese Language Students/Pro Start) – to Morgantown on March 6, 2014 or March 7, 2014; (Chinese Language Students/Pro Start) – to New York City on March 23-24, 2014
7. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure G
8. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure H
9. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure I

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10. Recommendation: Approve educational leave request for a student at Philippi Elementary School.  
– Enclosure J

### **Facilities & Maintenance –**

11. Recommendation: Approve building/ground modifications. – Enclosure K

Philip Barbour High School (Drainage area outside of main building) – create an erosion barrier by using some of the broken brick and block that is behind the school

12. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure L

Belington Elementary School on April 13, 2014 – requested by Paula Townsend for Belington Elementary School Spring Fling/Carnival Games; on March 14, 2014 – requested by Paula Townsend for Belington Elementary School Dance

Mt. Vernon Elementary School on February 23, 2014 – requested by Nicole Cain for Birthday Party

Philip Barbour High School on March 13, 2014 – requested by Virginia Boggs for Glenville State College Hidden Promise Dinner

Philippi Elementary School on March 1, 2014 or March 8, 2014 – requested by Lucretia Moyer for Philippi Elementary School Annual School Carnival

### **Food Service –**

### **Policies –**

13. Recommendation: Review revised policy 6910, Use of Federal Funds for Tuition Assistance and Employment of Highly Qualified Teachers, for first reading. – Enclosure M

### **Student Support –**

### **Transportation –**

14. Recommendation: Approve transportation travel requests. – Enclosure N

### **Travel –**

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

### **Vocational –**

### **Personnel –**

16. Recommendation: Ratify a four (4) day suspension (without pay) of a substitute teacher.

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17. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure P

\_\_\_\_\_ 5<sup>th</sup> Grade Teacher BMS

18. Recommendation: The following persons to be approved for termination through reduction in force for the 2014/2015 school year. – Enclosure Q

Professional

\_\_\_\_\_ From: PES First Grade (Lack of Seniority)  
Bid and Placed in Fifth Grade at PMS 2014/15  
\_\_\_\_\_ From: PES Kindergarten (Lack of need)  
Bid and Placed in Fifth Grade at PMS 2014/15  
\_\_\_\_\_ From: BES First Grade (Lack of seniority)  
\_\_\_\_\_ Technology System Specialist: Lack of grant funds  
\_\_\_\_\_ Technology System Specialist: Lack of grant funds

Service

\_\_\_\_\_ From: MTV Paraprofessional/Aide (Position terminated)  
\_\_\_\_\_ From: PES Special Education/Pre-K SN Aide  
(Terminated to make room for more senior aide)  
\_\_\_\_\_ From: JES Kindergarten Aide (Lack of need/lack of Seniority)

19. Recommendation: The following persons to be approved for Transfer for the 2014/2015 school year. – Enclosure R

Professional

\_\_\_\_\_ From: PES Fourth grade To: First Grade PES  
\_\_\_\_\_ From: BES Kindergarten To: First Grade BES

Service

\_\_\_\_\_ From: BMS Special Education Aide (Position RIF)  
To: Transfer for Subsequent Assignment  
\_\_\_\_\_ From: VCES Paraprofessional (Position RIF)  
To: Transfer for Subsequent Assignment

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20. Recommendation: Approve mutual agreements of reassignment of professional for school year 2014/2015. – Enclosure S

\_\_\_\_\_ to 3<sup>rd</sup> Grade Teacher/4<sup>th</sup> Grade Teacher, assigned to Volga-Century Elementary School  
\_\_\_\_\_ to 1<sup>st</sup> Grade Teacher/2<sup>nd</sup> Grade Teacher, assigned to Mt. Vernon Elementary School  
\_\_\_\_\_ to 3<sup>rd</sup> Grade/4<sup>th</sup> Grade Teacher (1/2 time) and Title I Reading (1/2 time), assigned to Mt. Vernon Elementary School  
\_\_\_\_\_ to 3<sup>rd</sup> Grade/4<sup>th</sup> Grade Teacher and Principal, assigned to Mt. Vernon Elementary School  
\_\_\_\_\_ to Kindergarten Teacher, assigned to Mt. Vernon Elementary School

21. Recommendation: The following positions be terminated and added for the 2014/2015 school year. – Enclosure T

### Professional Positions to be Terminated

1.0 FTE	Kindergarten Teacher	PES	Lack of Need
1.0 FTE	Kindergarten Teacher	BES	Lack of Need
1.0 FTE	Fourth Grade Teacher	PES	Lack of Need
1.0 FTE	Title I. Reading/Math Teacher	PES	Re-configure funding to meet Title I/federal program mandates for Focus School
2.0 FTE	Technology System Specialist		Lack of Funding
2.0 FTE	Fifth Grade Teachers	PES	Reconfigured
1.0 FTE	Fifth Grade Teachers	VCES	Reconfigured
1.0 FTE	Fifth Grade Teacher	JES	Reconfigured
2.0 FTE	Fifth Grade Teachers	BES	Reconfigured

\* Fifth Grade Students will transfer to PMS from MTV-no reduction in positions for MTV for 2014/15 year

### Professional Positions to be Added

4.0 FTE	Fifth Grade Teachers	PMS	Reconfigured
3.0 FTE	Fifth Grade Teachers	BMS	Reconfigured

### Service Positions to be Terminated

1.0 FTE	Paraprofessional/Supervisory Aide	MTV	Lack of Need
1.0 FTE	Paraprofessional/Supervisory Aide	VCES	Lack of Need
1.0 FTE	Kindergarten Aide/Supervisory Aide	BES	Lack of Need
1.0 FTE	Kindergarten Aide/Supervisory Aide	JES	Lack of Need
1.0 FTE	Special Education Aide/Supervisory Aide/Transportation Aide	BMS	Lack of Need

### Service Positions to be Added

1.0 FTE	Special Education Aide/Supervisory Aide/Transportation Aide	PBHS	For Student Need
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22 Recommendation: the following long term substitute positions to be terminated at the end of the 2013/14 school year. – Enclosure U

Professional

_____	Second Grade Teacher	BES
_____	Title I. Reading/Math Teacher	PES
_____	Fifth Grade Teacher	PES
_____	Fifth Grade Teacher	JES
_____	Title I. Reading Teacher	PMS
_____	Multi-Categorical Teacher	PBHS

Service

_____	Kindergarten Aide/Supervisory aide	JES
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**Items For Discussion, Consideration and/or Possible Action –**

1. School Newsletters – Enclosure V
2. Other

Next board meeting:

February 24, 2014 at 6:00 p.m. at Board of Education Office (Regular Session)

**Adjournment**