

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen, Jr.

FROM: JOE SUPER, SUPERINTENDENT

DATE: February 3, 2015

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 9, 2015**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Recognition (s) –

Skinner Insurance Agency donation for Pug Mill

Minutes -

Approve minutes of January 12, 2015 and January 26, 2015 meetings. – Enclosure A

Delegation(s) –

Reports –

Facilities Report

AGENDA
February 9, 2014

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for In-county out-of-zone attendance for school year 2014-2015 contingent upon compliance with pupil-teacher ratio. – Enclosure B

Business & Finance –

2. Recommendation: Approve payment of bills for the period of December 15, 2014 through February 2, 2015 at a total expenditure of \$375,971.36. – Enclosure C
3. Recommendation: Authorize the February 15, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure C)
5. Recommendation: Approve final total of utility bills in the amount of \$18,039.58. – Enclosure D
6. Recommendation: Approve the final total of the January 28, 2015 payroll check and federal withholdings in the amount of \$524,446.70. – Enclosure E
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Elementary School (PTA) – projected revenue - \$300.00
Belington Middle School (Band Boosters) – projected revenue – \$1,000.00
Junior Elementary School (PTA) – projected revenue - \$150.00
Philip Barbour High School (Class of 2017) – projected revenue - \$300.00
Philippi Middle School (Band) – projected revenue - \$150.00; (PTO) - \$500.00, \$700.00,
\$800.00; (School) - \$3,000.00

Curriculum & Instruction –

8. Recommendation: Approve graduation exercises for the Class of 2015. – Enclosure G

Commencement Exercises – Saturday, May 23, 1:00 p.m. at the Barbour County
Fairgrounds

AGENDA
February 9, 2014

9. Recommendation: Approve the following changes to the 2014/2015 School Calendar. – Enclosure H

WV Code §18-5-45 requires school systems to strive to achieve 180 days of instruction for students. As of February 2, 2015 a total of six (6) days of instruction have been lost this year. The Board has previously approved two (2) of the lost instructional days to be rescheduled.

Since the Board approved the previous changes to the calendar, the following days of instruction have been canceled and will need to be rescheduled to recapture lost instructional days:

- January 7, 2015;
- January 8, 2015;
- January 30, 2015;
- February 2, 2015.

The next non instructional days in the calendar that are available to be rescheduled are March 19 (currently an OS Day) April 8, April 9, and April 10. April 8-10 are currently non instructional day that fall within the spring break window. By retaining April 7th as a non instructional day, this will preserve a continuous string of three (3) days on non instructional days in a row for spring break.

It is therefore my recommendation that March 19, April 8, April 9, and April 10 be rescheduled as instructional days so that the system stays on track to achieve one hundred eighty (180) instructional days and not extend the current calendar.

Facilities & Maintenance –

10. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I

Belington Elementary School on February 13, 2015 – requested by Paula Townsend for School Dance

Belington Middle School on March 13, 2015 – requested by D.J. Stout for School Lock-In; on February 7, 2015 – requested by Cami Watkins for Birthday Party; on March 7, 2015 – requested by Sandy Shahan for Bridal Shower

Philip Barbour High School on March 21, 2015 – requested by Elaine Benson for RESA Math Field Day; on Mondays & Wednesdays for 8 weeks – requested by Theresa Kittle for PEIA Pathways to Wellness Zumba Fitness Classes; on March 7, 2015 – requested by Shelby Daugherty for Volleyball Tournament

Food Service –

Policies –

Student Support –

AGENDA
February 9, 2014

Travel –

- 11. Recommendation: Approve/Confirm requests for professional leave. – Enclosure J

Vocational –

Personnel –

- 12. Recommendation: Accept resignation/retirement of Willis Freeman as a Bus Operator effective February 1, 2015. – Enclosure K
- 13. Recommendation: Accept resignation of Tiffany Miller as an Itinerant Student Interventionist home based at Philip Barbour High School effective February 13, 2015. – Enclosure L
- 14. Recommendation: Accept resignation of Sandy Wilmoth as an after school tutor at Junior Elementary School effective February 2, 2015. – Enclosure M
- 15. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure N

Andi Rosier	Substitute Teacher
Seana Lasky	Substitute Teacher
Erica Brooks	Substitute Teacher
Caleb Villers	Substitute Teacher
_____	Substitute Secretary
_____	Substitute Secretary
_____	Substitute Secretary
_____	Substitute Secretary

- 16. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure O

_____ Hearing Impaired/Multi-Categorical w/ AU
Teacher Home Base: BES

_____ Student Intervention Specialist PreK thru High School
to begin at the beginning of the 2015/2016 school year per Itinerant Home Base: PBHS
WV Code 18A-4-7a

- 17. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure P

Extra Curricular Assignments

_____ Special Education Designee

KEMS

AGENDA
February 9, 2014

Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure Q
2. Attendance - Administrative Transfers – Enclosure R
3. Other

Next board meeting:

February 16, 2015 meeting at 5:00 p.m. at Board of Education Office (Special Session if needed)

February 17, 2015 meeting at 5:00 p.m. at Board of Education Office (Special Session in needed)

February 23, 2015 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment