

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/82137435986?pwd=bVdoamFXdzZPQzY3NzdRbGhVRVFXUT09>

Meeting ID: 821 3743 5986

Passcode: MmJ090

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: February 2, 2021

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 8, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Philip Barbour High School - Presentation

Minutes –

Approve Minutes of January 25, 2021, meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2020/2021 contingent upon compliance with pupil-teacher ratio. – Enclosure B

AGENDA
February 8, 2021

Business & Finance –

2. Recommendation: Approve payment of bills for the period of January 20, 2021, through February 2, 2021, at a total expenditure of \$126,846.45. – Enclosure C
3. Recommendation: Authorize February 12, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure C)
5. Recommendation: Approve the final total of January 28, 2021, payroll check, and federal withholdings in the amount of \$484,597.54. – Enclosure D
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$11,965.20. – Enclosure E
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Elementary School (Library/Media) – projected revenue - \$2,000.00; (Blue & Gray 5K) - \$500.00; (Preschool) - \$1,000.00
Kasson Elementary/Middle School (Social Studies) – projected revenue - \$250.00; (Youth & Government/Social Studies) - \$200.00
Philip Barbour High School (Boys Basketball) – projected revenue - \$2,000.00, \$1,000.00

Curriculum & Instruction –

Facilities & Maintenance –

Food Service –

Policies –

Student Support –

Transportation –

Travel –

8. Recommendation: Approve/Confirm requests for professional leave. – Enclosure G

Vocational –

AGENDA
February 8, 2021

Personnel –

9. Recommendation: Approve mutual agreement with Tamara Burner to the following modification in assignment to begin the 1st day of 2021/2022 school year. – Enclosure H

Current assignment: 2nd Grade Teacher at Philippi Elementary School

Modified assignment: 1st Grade Teacher at Philippi Elementary School
10. Recommendation: Approve mutual agreement with Melissa Parsons to the following modification in assignment to begin the 1st day of 2021/2022 school year. – Enclosure I

Current assignment: 2nd Grade Teacher at Belington Elementary School

Modified assignment: 1st Grade Teacher at Belington Elementary School
11. Recommendation: Approve leave of absence for a professional employee at Philippi Elementary School beginning approximately April 8, 2021, for approximately 6 weeks. – Enclosure J
12. Recommendation: Accept the resignation of Marcus Johnson as an assistant football coach at Philip Barbour High School effective January 28, 2021. – Enclosure K
13. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure L

| Regular Employee Assignments 2020-21 | | |
|--------------------------------------|----------|---|
| Name of Person | Location | Job ID: Position |
| Susan Hawkins | BES | Job 3011: Elementary Education Instructor |

| Substitute Employee Assignments 2020-21 | | |
|---|-----------------|---|
| Name of Person | Location | Job ID: Position |
| | PBHS, Itinerant | Job 3029: Long Term Substitute Multi-Categorical Instructor w/Autism |
| | PMS, Itinerant | Job 3027: Long Term Substitute Visually Impaired/Multi-Categorical Instructor |
| | PMS, Itinerant | Job 3031: Long Term Substitute Multi-Categorical Instructor w/Autism |

AGENDA
February 8, 2021

| Extra-Curricular Employee Assignments 2020-21 | | |
|--|-----------------|--|
| Name of Person | Location | Job ID: Position |
| Justin Suder | BMS | Job 3034: (1) After School Title I 6-8th Grades English/Language Arts Tutor(Extra-Curricular) |

14. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure L)

AGENDA
February 8, 2021

Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

February 22, 2021, at 6:00 p.m. at the Board of Education Office (Regular Session –
Philippi Elementary School Presentation)

Adjournment

AGENDA
February 8, 2021

ADDENDUM

Personnel –

15. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure #1**

| Extra-Duty Employee Assignments 2020-21 | | |
|--|-----------------|--|
| Name of Person | Location | Job ID: Position |
| Joe Freeman, Greg Louk, Donna Anglin, Carl Phillips | PMS | Job 3032: 4 Bus Operator's for Afterschool Tutoring (Extra-Curricular) |
| Shannon DeWitt, Angie McDaniel, Tamela Jack, Glenn Auvil, Andrea Schoonover | PMS | Job 3033: 5 Academic Afterschool Tutor's (Extra- Curricular) |