

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Ron Phillips

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: February 2, 2016**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, February 8, 2016**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes -**

Approve minutes of January 25, 2016 meeting – Enclosure A

**Delegation(s) –**

Christy Weese – regarding preschool program at Junior Elementary School

**Reports –**

Facilities Report

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve payment of bills for the period of January 20, 2016 through February 2, 2016 at a total expenditure of \$92,650.76. – Enclosure B

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2. Recommendation: Authorize the February 15, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the January 28, 2016 payroll check and federal withholdings in the amount of \$486,219.28. – Enclosure C
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure D

Belington Elementary School (Faculty) – projected revenue - \$2,000.00  
Junior Elementary School (PTA) – projected revenue - \$200.00  
Kasson Elementary/Middle School (Band) – projected revenue - \$500.00; (Staff & Students) - \$200.00;  
Philip Barbour High School (HOSA) – projected revenue - \$250.00, \$250.00  
Philippi Middle School (Band) – projected revenue - \$1,200.00, \$4,500.00, \$350.00;  
(Office-Field Trips) - \$600.00

**Curriculum & Instruction –**

6. Recommendation: Approve/Confirm curricular trips. – Enclosure E  
  
Belington Middle School (Good Behavior Students) – to Elkins on March 29, 2016  
Kasson Elementary/Middle School (Social Studies Fair Winners) – to Fairmont on March 18, 2016  
Philip Barbour High School (Ag./FFA) – to Charleston on February 24-27, 2016; (Ag./FFA) - to Grafton on February 20, 2016; (Clinical Specialty II) – to Broadus Hospital on February 16, 2016; (Early Childhood) – to Philippi Elementary School on various dates in February, March and April 2016; (YLC – Model UN) – to Mineral Wells on March 4-6, 2016  
Philippi Middle School (5<sup>th</sup> Grade) – to Charleston on March 18, 2016
7. Recommendation: Approve the following changes to the 2015/2016 School calendar. – Enclosure F

Date of Lost Instruction

Jan. 21, 2016  
Jan. 22, 2016  
Jan. 25, 2016  
Jan. 26, 2016  
Jan. 27, 2016

Designated Make-Up Date

March 11, 2016 (OS)  
March 29, 2016 (OS)  
March 30, 2016 (OS)  
March 31, 2016 (OS)  
April 1, 2016 (OS)

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**Facilities & Maintenance –**

8. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure G  
Belington Middle School on March 7, 2016, March 14, 2016 and March 21, 2016 – requested by Debbie Schoonover for P.A.N.I.C. Now-Not Later  
Volga-Century Elementary School on February 5, 2016 – requested by Sherri Dennison for School Dance
9. Recommendation: Approve building/ground modifications. – Enclosure H  
Belington Middle School (pillars in front of school) – install “No Parking Student Drop Off” signs

**Food Service –**

**Policies –**

**Student Support –**

**Transportation –**

10. Recommendation: Approve transportation travel requests. – Enclosure I

**Travel –**

11. Recommendation: Approve/Confirm requests for professional leave. – Enclosure J

**Vocational –**

**Personnel –**

12. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure K

<b><u>Substitute Assignments:</u></b>		
<b>Name</b>	<b>School/Location</b>	<b>Position</b>
	County	969-Substitute RN

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meeting:

February 15, 2016 meeting at 5:00 p.m. at Board of Education Office (Special Session if needed)

February 18, 2016 meeting at 5:00 p.m. at Board of Education Office (Special Session if needed)

February 19, 2016 meeting at 5:00 p.m. at Board of Education Office (Special Session if needed)

February 22, 2016 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

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**ADDENDUM**

**Personnel –**

13. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure #1

Name	Location	Position
Lewis Baxter	County	974-Substitute Custodian(s)

Items For Discussion, Consideration and/or Possible Action –

2. Revise Levy call order. – Enclosure #2

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