

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen, Jr.

FROM: JOE SUPER, SUPERINTENDENT

DATE: January 20, 2015

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, January 26, 2015**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Recognition (s) –

Minutes -

Approve minutes of January 5, 2015 and January 7, 2015 meetings. – Enclosure A

Delegation(s) –

Reports –

Barbour County Schools Achievement and Accountability Data
December 2014 Financial Report – Enclosure B
Monthly Attendance – Enrollment Report for month ending: January 9, 2015 – Enclosure C
Facilities Report

Superintendents Recommendations –

Attendance –

AGENDA
January 26, 2015

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of January 7, 2015 through January 20, 2015 at a total expenditure of \$128,979.00. – Enclosure E
3. Recommendation: Authorize the January 28, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure E)
5. Recommendation: Approve final total of utility bills in the amount of \$20,887.20. – Enclosure F
6. Recommendation: Approve the final total of the January 15, 2015 payroll check and federal withholdings in the amount of \$348,751.19. – Enclosure G
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Belington Middle School (5th Grade, 6th Grade, 7th Grade, 8th Grade) – projected revenue - \$4,000.00, (General Fund) -\$500.00
Philip Barbour High School (Band) – projected revenue - \$1,200.00; (Baseball) - \$1,000.00; (Key Club) - \$500.00; (TSA) - \$500.00
Philippi Elementary School (PTO) – projected revenue - \$5,000.00, \$25.00
Philippi Middle School (School) – projected revenue - \$500.00; (5th Grade) - \$200.00
Volga-Century Elementary School (PTO) - projected revenue - \$150.00

8. Recommendation: Approve the creation of a Parent Teacher Association at Belington Middle School. – Enclosure I

Curriculum & Instruction –

9. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Junior Elementary School (School) – to Elkins Cinema on January 29, 2015
Philip Barbour High School (Future Educators Association) – to Stonewall Resort on February 10-11, 2015; (Hidden Promise Scholars) – to Glenville State on March 25, 2015; (Selected students) – to Charleston on February 3, 2015
10. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure K

AGENDA
January 26, 2015

Facilities & Maintenance –

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure L
- Belington Middle School on various dates in March and April 2015 – requested by Debbie Schoonover for P.A.N.I.C. NOW-NOT Later
 - Philip Barbour High School on January 10, 2015 – requested by Sentinel Mining Complex for Annual Retraining of coal miners; on June 6-7, 2015 – requested by Hillary Paugh for Dance Recital; on February 17, 2015 – requested by Jenny Boggs for Hidden Promise Scholars Pizza Party; from August 1, 2015 through December 30, 2015 – requested by John Bolton for Barbour County Youth Football
 - Philippi Elementary School on February 21, 2015 or February 28, 2015 – requested Tonya Baker for Philippi Elementary School's School Carnival
 - Volga-Century Elementary School on February 13, 2015 – requested by Teresa Marsh for School Dance

Food Service –

Policies –

Student Support –

Transportation –

Travel –

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

Vocational –

Personnel –

13. Recommendation: Accept resignation/retirement of Kathleen Prusa as a teacher at Philippi Middle School effective at the end of the 2014-2015 School year. – Enclosure N
14. Recommendation: Accept resignation/retirement of Phyllis Tucker as a Special Education Aide at Philip Barbour High School effective June 30, 2015. – Enclosure O
15. Recommendation: Accept resignation/retirement of Nancy Kelley as a teacher at Belington Elementary School effective at the end of the 2014-2015 School year. – Enclosure P
16. Recommendation: Approve leave of absence for Samantha Miller (maternity Leave) beginning approximately March 14, 2015 through the remainder of the 2014-2015 school year. – Enclosure Q
17. Recommendation: Accept resignation of Melissa Kaiser as Head Cross Country Coach at Philip Barbour High School effective January 20, 2015. – Enclosure R

AGENDA
January 26, 2015

18. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure S

Elementary Education Teacher
Substitute Cook

PES

AGENDA
January 26, 2015

Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure T
2. Other

Next board meeting:

February 9, 2015 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

AGENDA
January 26, 2015

ADDENDUM

Attendance –

19. Recommendation: In compliance with Attendance Policy 8200, approve requests for In-county out-of-zone attendance for school year 2014-2015 contingent upon compliance with pupil-teacher ratio. – Enclosure #1

Business & Finance –

20. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure #2

Junior Elementary School (School) – projected revenue - \$250.00
Philip Barbour High School (TSA) – projected revenue - \$500.00

Curriculum & Instruction –

21. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School. – Enclosure #3
22. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School. – Enclosure #4
23. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure #5

Facilities & Maintenance –

24. Recommendation: Approve change orders for Mount Vernon and Volga-Century Elementary School Roof Replacements. – Enclosure #6
25. Recommendation: Approve building/ground modifications. – Enclosure #7

Junior Elementary School (Principal's Office) – install bulletin board

Personnel –

26. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure #8

Clinton Bennett

Assistant Baseball Coach

PBHS