

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Jared Nestor  
Adam Starks  
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/81273083808?pwd=QUo0OEIkk1NlT1VxbFJ2VjVYemdCdz09>

Meeting ID: 812 7308 3808

Passcode: 60f74F

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: January 19, 2021**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, January 25, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

**Call to Order**

**Pledge to Flag**

**Invocation**

**Kasson Elementary/Middle School - Presentation**

**Minutes –**

Approve Minutes of January 11, 2021, meeting. – Enclosure A

**Recognitions –**

**Delegation(s) –**

**Reports –**

Attendance/Enrollment Report – Enclosure B

December 2020 Financial Report – Enclosure C

**AGENDA**  
**January 25, 2021**

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of January 6, 2021, through January 19, 2021, at a total expenditure of \$60,530.07. – Enclosure E
3. Recommendation: Authorize January 28, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
5. Recommendation: Approve the final total of January 15, 2021, payroll check, and federal withholdings in the amount of \$348,546.59. – Enclosure F
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$20,665.79. – Enclosure G
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Kasson Elementary/Middle School (Athletics) – projected revenue - \$1,000.00

**Curriculum & Instruction –**

**Facilities & Maintenance –**

**Food Service –**

**Policies –**

**Student Support –**

**Transportation –**

**Travel –**

**Vocational –**

**Personnel –**

8. Recommendation: Approve leave of absence for a professional employee at Philippi Middle School beginning January 19, 2021, through June 1, 2021. – Enclosure I

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9. Recommendation: Approve leave of absence for a professional employee at Junior Elementary School beginning May 15, 2021, through the end of the 2020/2021 school year. – Enclosure J
10. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure K

Regular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	PES, Itinerant	Job 2989: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 2990: Gifted/Multi-Categorical Instructor (half-time)
	PES, Itinerant	Job 2991: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PMS	Job 2992: Mathematics Instructor
	PES, Itinerant	Job 2993: Multi-Categorical w/Autism Instructor
	PBHS, Itinerant	Job 2994: School Nurse - RN (half-time)
	PBHS, Itinerant	Job 3002: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PMS, Itinerant	Job 3004: Visually Impaired/Multi-Categorical Instructor
	PBHS, Itinerant	Job 3006: Multi-Categorical Instructor w/Autism

Substitute Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	County	Job 2995: Substitute Bus Operator(s)
Brandi Spotloe	County	Job 2996: Substitute Cook(s)
	County	Job 2997: Substitute Custodian(s)
	County	Job 2998: Substitute LPN/Aide(s)
	County	Job 2999: Substitute School Nurse RN(s)

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	County	Job 3000: Substitute Secretary(s)
Jacqueline Lambert	County	Job 3001: Substitute Teacher(s)

<b>Extra-Curricular Employee Assignments 2020-21</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	PBHS	Job 3003: Volunteer Assistant Boys Track Coach
	PBHS	Job 3008: Assistant Wrestling Coach
Stephanie Moss	BES	Job 3010: (1) After School Title I 2nd Grade Tutor (Extra-Curricular)
James Poling, Brian Moats	PBHS	Job 3012: (2) Credit Recovery Instructor(s) (Extra-Curricular)

11. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure K)

Mark Shiflett \_\_\_\_\_

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Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

February 8, 2021, at 6:00 p.m. at the Board of Education Office (Regular Session – Philip Barbour High School Presentation)

February 22, 2021, at 6:00 p.m. at the Board of Education Office (Regular Session – Philippi Elementary School Presentation)

**Adjournment**