

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Jared Nestor  
Adam Starks  
Ron Phillips

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: January 17, 2023**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, January 23, 2023**, at the **Belington Middle School, 469 Morgantown Pike, Belington, WV 26250**.

**Call to Order**

**Pledge to Flag**

**Invocation**

**Belington Middle School LSIC Presentation**

**2023/2024 School Calendar Hearing**

**Minutes –**

Approve the minutes of the January 9, 2023 meeting. – Enclosure A

**Recognitions –**

**Discussion –**

Formation of School Study Committee

**School performance, student outcomes, academics –**

Attendance-Enrollment Report – Enclosure B

**Delegation(s) –**

# **AGENDA**

## **January 23, 2023**

### **Reports –**

December 2022 Financial Report – Enclosure C

### **Superintendents Recommendations –**

### **Attendance –**

### **Business & Finance –**

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of January 4, 2023, through January 17, 2023, at a total expenditure of \$69,547.65. – Enclosure E
3. Recommendation: Authorize January 27, 2023, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$60,000.00. - (Refer to Enclosure E)
5. Recommendation: Approve the final total of January 13, 2023, payroll check, and federal withholdings in the amount of \$376,906.78. – Enclosure F
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$31,629.91. – Enclosure G
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Philip Barbour High School (Junior Class) – projected revenue - \$200.00; (Football) - \$1,000.00; (Class of 2024) - \$300.00, \$500.00

Philippi Middle School (5<sup>th</sup> Grade) – projected revenue - \$1,000.00, \$2,500.00; (PTO) - \$500.00

### **Curriculum & Instruction –**

8. Recommendation: Approve an agreement with Dynamic Literacy LLC to provide School improvement work, and staff development for BCS Title 1 Schools during the 2022/2023 school year. – Enclosure I
9. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Belington Elementary School (Whole School) – to Elkins Cinema 8 on February 1, 2023

Belington Middle School (8<sup>th</sup> Grade) – to Gettysburg, PA and Hershey, PA on May 24-25, 2023

Philippi Middle School (5<sup>th</sup> Grade) – to The Bridge Athletic Facility, Bridgeport, WV on February 28, 2023

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10. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure K

**Facilities & Maintenance –**

11. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure L

Philippi Middle School on Every Thursday – requested by Barbour County Ministerial Association for Kids Jam Bible Club

**Food Service –**

**Policies –**

12. Recommendation: Review revised policy 7200, Student Grading System, for 1st reading. (<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>) – Enclosure M

**Student Support –**

13. Recommendation: Approve an addendum to the July 1, 2022 School-based Health Services Agreement with Belington Community Medical Services Association. – Enclosure N

**Transportation –**

**Travel –**

14. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

**Vocational –**

**Personnel –**

15. Recommendation: Accept the resignation of Olivia Grimes as a Social Studies Instructor at Philip Barbour High School effective January 09, 2023. – Enclosure P
16. Recommendation: Approve student teachers from Alderson Broaddus University for the 2022/2023 School year. – Enclosure Q
17. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Substitute Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	BES, Itinerant	Job 4195: Long Term Substitute School Nurse - RN
Stan Fitzwater	PMS, Itinerant	Job 4198: Long Term Substitute Physical Education/Health

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		Instructor
	County	Job 4180: Substitute Custodian(s)
Kimberly Neff	JES	Job 4204: Long Term Substitute Music Instructor (half-time)
Debra Johnson	JES	Job 4235: Long Term Substitute 4th Grade Instructor

<b>Extra-Curricular Employee Assignments 2022-23</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	PBHS	Job 4194: Athletic Trainer (Winter Sports)
	PMS	Job 4189: Volunteer Assistant Softball Coach
	County	Job 4232: Homebound Instructor

18. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure R)

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**Tabled items from December 12, 2022/December 19, 2022 meeting**

**Policies –**

19. Recommendation: Review revised policy 7610, Distance Learning and Virtual School Courses, for third reading. (<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>) – Enclosure S

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Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

February 13, 2023, at 6:00 p.m. at the Philip Barbour High School Career & Technical  
Education Center (CTEC Presentation) (Regular Session)

February 27, 2023, at 6:00 p.m. at Philip Barbour High School (PBHS Presentation)  
(Regular Session)

**Adjournment**