

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: January 17, 2017

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, January 23, 2017**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Volga-Century Elementary School LSIC Presentation

Minutes -

Approve minutes of January 9, 2017 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

December 2016 Financial Report – Enclosure B

Monthly Attendance – Enrollment Report for month ending: January 6, 2017 – Enclosure C

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Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of January 4, 2017 through January 17, 2017 at a total expenditure of \$216,446.11. – Enclosure E
3. Recommendation: Authorize the January 28, 2017 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure E)
5. Recommendation: Approve the final total of the January 15, 2017 payroll check and federal withholdings in the amount of \$331,257.25. – Enclosure F
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Belington Middle School (Community Development-School Improvement Committee) –
projected revenue - \$300.00; (5th-8th Grades) - \$2,400.00; (6th Grade) - \$1,000.00
Junior Elementary School (Principal) - \$1,000.00
Kasson Elem/Middle School (School) - \$400.00, \$500.00
Philip Barbour High School (Cheerleading) – projected revenue - \$500.00; (Cross
Country) - \$500.00; (Educator’s Rising) - \$60.00
Philippi Middle School (Social Studies) – projected revenue - \$1,500.00, \$2,000.00,
\$300.00

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure H

All County Music – to Philip Barbour High School on March 14, 2017 (or March 21, 2017)
Belington Elementary School/Philippi Elementary School (PreK) – to Harrison Co. Parks & Recreation on February 21, 2017
Junior Elementary School (Prek-1st) – to Belington on February 16, 2017; (PreK) – to Hovatters Zoo on May 11, 2017
Mount Vernon Elementary School (4th Grade) – to Cincinnati, Ohio on May 26, 2017
Philip Barbour High School (FFA) – to Charleston on February 13, 2017; (FFA) – to Taylor Co. on February 18, 2017
8. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School. – Enclosure I

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9. Recommendation: Approve educational leave request for a student at Kasson Elem/Middle School. – Enclosure J
10. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure K

Facilities & Maintenance –

11. Recommendation: Approve building/ground modifications. – Enclosure L
 - Junior Elementary School (Gym) – install climbing wall
 - Philip Barbour High School (Gym) – replace doors; (Wall by Gym) – mount plaque
12. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure M
 - Belington Middle School on February 24, 2017 – requested by Sarah Harris for School Dance; on March 25, 2017 – requested by Sarah Harris for Birthday Party
 - Kasson Elem/Middle School on January 27, 2017 – requested by Walter Sparks for Youth Basketball
 - Philip Barbour High School on March 14, 2017 or March 21, 2017 – requested by David Neff for All County Music; on January 17, 2017 – requested by Sissy Collins for Barbour County Math Field Day

Food Service –

Policies –

Student Support –

Transportation –

13. Recommendation: Approve transportation travel requests. – Enclosure N

Travel –

14. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

Vocational –

15. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2016-2017 school year. – Enclosure P

Personnel –

16. Recommendation: Accept resignation/retirement of Susan L. Anglin as a teacher at Kasson Elem/Middle School effective June 30, 2017. – Enclosure Q

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17. Recommendation: Accept resignation of Teri Howell as a Long Term Substitute Kindergarten Teacher at Belington Elementary School effective December 27, 2016. – Enclosure R
18. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure S

Regular Employee Assignments		
Name of Person	Location	Position
Connie Mayle	Itinerant home based at Philippi Elementary School	Job 1377 Special Education Aide/Supervisory Aide/Transportation Aide (half-time)
Angela Thompson	Philip Barbour High School Complex	JobID: 1378 - Cafeteria Manager/Cook

Substitute Employee Assignments		
Name of Person	Location	Position
	County	JobID: 1394 - Substitute Teacher(s)
	County	JobID: 1395 - Substitute Bus Operator(s)
	County	JobID: 1395 - Substitute Bus Operator(s)

Extra-Curricular Employee Assignments		
Name of Person	Location	Position
	PBHS	Job 1379 Head Girls Track Coach
	Junior Elem	Job 1382 Tutors (Extra-Curricular)
	Junior Elem	Job 1382 Tutors (Extra-Curricular)

19. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure S)

Craig Hyre

Mitchell Stemler

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20. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – (Refer to Enclosure S)**

Substitute Employee Assignments		
Name of Person	Location	Position
Susan Anglin	County	JobID: 1394 - Substitute Teacher(s)

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure T
2. Other

Next board meetings:

February 13, 2017 at 6:00 p.m. at Board of Education Office – Junior Elementary School
LSIC Presentation (Regular Session)

Adjournment