

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Doward Matlick
Joanne McConnell
David Strait
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: January 18, 2012

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, January 23, 2012**, at the **Kasson Elem/Middle School, Moatsville, WV 26405**.

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve Minutes of the January 5, 2012 and January 9, 2012 meetings. – Enclosure A

Nominations to fill Vice President Seat

Delegation(s) –

Sheree Strickland, Bullying

Recognition (s) –

Reports –

Kasson Elem/Middle School Local School Improvement Presentation
Monthly Attendance – Enrollment Report for month ending January 11, 2012 – Enclosure B
Facilities Report
Expenditure Report – Enclosure C
Energy Conservation Program – Enclosure D

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve budget adjustments. - Enclosure E
2. Recommendation: Approve payment of bills for the period of January 6, 2012 through January 18 2012 at a total expenditure of \$308,159.61. – Enclosure F
3. Recommendation: Authorize the January 27, 2012 payroll and federal withholdings not to exceed the amount of \$900,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure F)
4. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$45,000.00. – (Refer to Enclosure F)
5. Recommendation: Approve final total of utility/travel bills in the amount of \$15,481.06. - Enclosure G
6. Recommendation: Approve the final total of the January 13, 2012 payroll check and federal withholdings in the amount of \$562,727.33. – Enclosure H
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure I

Belington Middle School (Office) – projected revenue - \$1,000.00
Junior Elementary School (PTO) – projected revenue - \$2,500.00, \$50.00, \$250.00
Philip Barbour High School (Athletic Boosters) – projected revenue - \$1,000.00

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Belington Elementary School (2nd Grade) – to Blennerhassett Island on May 11, 2012
Philip Barbour High School (Positive Behavior) – to Elkins on January 27, 2012
Math Field Day – to Philip Barbour High School on January 30, 2012; to Fairmont on March 3, 2012

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Facilities –

9. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure K
- Belington Middle School on March 5, 12, 19, 26 and April 2, 9, 2012 – requested by Debbie Schoonover for P.A.N.I.C. NOW – NOT LATER; on January 14, 2012 – requested by Terry and Ralph Currence for Birthday Party; on January 28, 2012 – requested by Jack Valentine for Birthday Party
 - Junior Elementary School on January 28, 2012 – requested by Jennifer Swift for Birthday Party
 - Philip Barbour High School on February 4, 2012 – requested by Christina Waybright for going away party; on January 30, 2012 – requested by Sissy Collins for Math Field day
 - Philippi Elementary School on February 10-11, 2012 – requested by Adam Carpenter for Pinewood Derby

Food Service –

Policies –

10. Recommendation: Adopt revised policy 8210, Attendance on second reading. – **Refer to Minutes of January 9, 2012**

Student Support –

Transportation –

Travel –

11. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

Vocational –

12. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2011-2012 school year. – Enclosure M

Personnel –

13. Recommendation: Accept resignation/retirement of Nancy Shaffer as a second grade teacher at Belington Elementary School effective June 30, 2012. – Enclosure N
14. Recommendation: Employ the following personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure O

Extra Curricular Assignments

Amanda Maxwell, Math Field Day Coach, Kasson Elementary School

_____, Multi-Categorical Homebound Instructor (as needed for the remainder of the 2011/2012 school year)

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15. Recommendation: Employ the following substitute personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure P

Noah Shaffer, Teacher
Kayla Lemley, Teacher
Christiana Mayle, Teacher
Shannon Goshert, Teacher
Daniel Mouser, Custodian
Clark Freeman, Bus Operator
Robert Lantz, Bus Operator

16. Recommendation: Employ the following personnel for the 2012/2013 school year. – Enclosure Q

_____, Instructor, Philippi Elementary School
_____, Instructor, Philippi Elementary School
_____, Instructor, Belington Elementary School

17. Recommendation: Approve Sherman Wilkinson to enter the bus operator training program provided by Barbour County Schools. – Enclosure R

18. Recommendation: Approve medical leave (family leave) of absence for Tamela Corder on January 24, 2012 for approximately 5 days. – Enclosure S

19. Recommendation: Accept resignation of Stephanie Hickman as an after-school tutor at Belington Middle School. – Enclosure T

20. Recommendation: Employ _____ as Long Term Substitute Title I Instructor at Philippi Elementary School for the remainder of 2011/2012 school year. **Employment is contingent upon proper certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d).** – Enclosure U

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure V
2. Other

Adjournment