

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: January 16, 2024

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, January 22, 2024**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the January 8, 2024 board meeting. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –
Belington Middle School Presentation – Enclosure B
Truancy Diversion

Hearing regarding Policy 7600: Educational Purpose and Acceptable Use Of Electronic Resources, Technologies and the Internet

Delegation(s) –

AGENDA
January 22, 2024

Reports –

December 2023 Financial Report – Enclosure C

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approved budget adjustments. – Enclosure D
2. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E
 - A. Belington Middle School
 1. (8th Grade) - \$2,000.00
 - B. Philip Barbour High School
 1. (Band) - \$3,000.00
 2. (Band) - \$1,000.00
 3. (Band) - \$500.00
 4. (Track) - \$1,500.00
 5. (Track) - \$1,000.00
 6. (Track) - \$700.00
3. Recommendation: Approve regular payroll in the amount of \$411,650.23. – Enclosure F
4. Recommendation: Approve payment of bills in the amount of \$479,697.31. – Enclosure G
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$38,899.01. – Enclosure H
6. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$1,651.46. – Enclosure I

AGENDA

January 22, 2024

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure J
 - A. Belington Middle School
 1. (6th Grade Science) – to Erie, Pennsylvania on April 7-8, 2024
 2. (7th/8th Grade Science Bowl) – to Morgantown, West Virginia on February 2, 2024
 3. (8th Grade) – to Charleston, West Virginia on February 26-28, 2024
 - B. Junior Elementary School
 1. (Preschool and Kindergarten) – to Mylan Park Aquatic Center on April 18, 2024
 2. (Preschool and Kindergarten) – to Wildlife Reservation Center/Game Farm on May 16, 2024
 3. (Preschool and Kindergarten) – to Skate Zone on March 12, 2024
 4. (4th Grade) – to Canaan Valley Snow Tubing Area on February 15, 2024
 - C. Kasson Elementary/Middle School
 1. (School) – to Tygart Valley Cinemas on March 15, 2024
 - D. Philip Barbour High School
 1. (ProStart) – to Canaan Valley Resort on January 30, 2024

Facilities & Maintenance –

8. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure K
 - A. Philip Barbour High School
 1. On April 25, 2024 – requested by Ron Phillips for the Chamber of Commerce Banquet

Food Service –

Policies –

9. Recommendation: Review policy 1100: Mission and Core Beliefs. – Enclosure L (<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>)
10. Recommendation: Review revised policy 7600: Educational Purpose and Acceptable Use of Electronic Resources, Technologies and the Internet for first reading. – Enclosure M (<http://www.wvschools.com/barbourcountyschools/Policies.html#content4-3g>)

Student Support –

11. Recommendation: Approve a contract with Best Life Therapy to provide deaf and hard of hearing services for the 2023-2024 school year. – Enclosure N
12. Recommendation: Approve a Memorandum of Understanding with West Virginia University and its School of Medicine, Department of Ophthalmology and Visual Sciences for Orientation and Mobility services for the 2023-2024 school year. – Enclosure O

Transportation –

AGENDA
January 22, 2024

Travel –

13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure P

Vocational –

Personnel –

14. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Q

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
Brooke Davis	Belington Middle School	JobID: 14552 Itinerant Multi-Categorical w/Autism Instructor
	Belington Elementary School	JobID: 14553 Elementary Education Instructor
	Kasson Elementary & Middle School	JobID: 14556 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Middle School	JobID: 14581 Mathematics Instructor
	Philip Barbour High School	JobID: 14584 Itinerant Hearing Impaired/Visually Impaired/Multi-Categorical Instructor
	Kasson Elementary & Middle School	JobID: 14585 Mathematics/Social Studies Instructor
	Philippi Middle School	JobID: 14586 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 14606 Counselor
Courtney McKenzie	Belington Elementary School	JobID: 14608 Elementary Education Instructor
	Junior Elementary School	JobID: 14610 Music Instructor (half-time)
	Philippi Elementary School	JobID: 14611 Itinerant Preschool/Preschool Special Needs Instructor (half-time)
	Barbour Board Office	JobID: 15314 Bus Operator, Route 24
	Kasson Elementary & Middle School	JobID: 15315 Language Arts/Art Instructor/Virtual School Facilitator

AGENDA
January 22, 2024

	Philip Barbour High School	JobID: 15316 Itinerant Cook
	Philip Barbour High School	JobID: 15317 Itinerant Multi-Categorical w/Autism Instructor

Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
Christina Newman	Barbour Board Office	JobID: 13814 Substitute Cook(s)
Melinda Tharp	Barbour Board Office	JobID: 14587 Substitute Teacher(s)
	Barbour Board Office	JobID: 14589 Restricted Short-Term Substitute Teacher(s)
Shania Keene	Philip Barbour High School	JobID: 14591 Long Term Substitute Mathematics Instructor
	Barbour Board Office	JobID: 14600 Substitute Bus Operator(s)
	Belington Elementary School	JobID: 14607 Long Term Substitute Elementary Education Instructor

15. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Q)

AGENDA
January 22, 2024

Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

February 12, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment

AGENDA
January 22, 2024

Addendum

Business & Finance –

16. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure #1
- A. Philip Barbour High School
 - 1. (Athletics) - \$2,000.00
 - 2. (Class of 2024) - \$100.00
 - 3. (FFA) - \$1,500.00

Curriculum & Instruction –

17. Recommendation: Approve/Confirm curricular trips. – Enclosure #2
- A. Belington Elementary School
 - 1. (3rd Grade) – to Elkins YMCA on May 16, 2024
 - B. Kasson Elementary/Middle School
 - 1. (7th/8th Grade) – to Phil Gainer Center on January 24, 2024
 - C. Philip Barbour High School
 - 1. (Outdoor Adventure Club) – to Canaan Valley Resort on February 15, 2024
 - 2. (FBLA) – to Camp Dawson, Kingwood West Virginia on March 7-8, 2024
 - D. Philippi Middle School
 - 1. (7th/8th Grade) – to Phil Gainer Center on January 24, 2024

Facilities & Maintenance –

18. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure #3
- A. Philip Barbour High School
 - 1. On January 21, 2024 through March 9, 2024 – requested by Doug Row for Barbour County Storm Youth Baseball Practice

Personnel –

19. Recommendation: Approve the following new position to be created for the 2023-2024 school year to allow the school system to meet the needs of students and fluctuations in funding and student populations. – Enclosure #4

Position	Location	Funding Source	FTE
LPN/Special Needs Aide/Supervisory Aide/Transportation Aide	KEMS	County	1