

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: January 8, 2019

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, January 14, 2019**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve minutes of December 17, 2018 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Health Science Education CNA Class

Reports –

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of December 12, 2018 through January 8, 2019 at a total expenditure of \$105,239.82. – Enclosure B

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2. Recommendation: Authorize the January 15, 2019 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the December 28, 2018 payroll check and federal withholdings in the amount of \$472,407.17. – Enclosure C
5. Recommendation: Approve final total of utility/copier bills in the amount of \$53,259.58. – Enclosure D
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E

Belington Elementary School (Blue & Gray Committee) – projected revenue - \$200.00
Belington Middle School (8th Grade) – projected revenue - \$1,000.00; (Youth & Government) - \$200.00; (School) - \$2,000.00
Junior Elementary School (Honor Roll) – projected revenue - \$200.00
Kasson Elem/Middle School (Athletics) – projected revenue - \$300.00; (School) - \$3,000.00
Philip Barbour High School (Baseball) – projected revenue - \$250.00
Philippi Elementary School (4th Grade) – projected revenue - \$2,000.00

7. Recommendation: Approve agreement with Kagan Professional Development to provide Onsite Professional Development at Philippi Middle School on January 15-16, 2019. – Enclosure F
8. Recommendation: Approve agreement with Kagan Professional Development to provide Onsite Professional Development at Philippi Middle School on March 26-27, 2019. – Enclosure G
9. Recommendation: Approve agreement with Kagan Professional Development to provide Onsite Professional Development at Philippi Middle School on May 6-7, 2019. – Enclosure H
10. Recommendation: Approve agreement with Martin Consulting to provide coaching and mentoring for teachers at Belington Middle School for the remainder of the 2018-2019 school year. – Enclosure I
11. Recommendation: Approve agreement with Kagan Professional Development to provide Onsite Professional Development at Belington Middle School on February 4, 2019. – Enclosure J
12. Recommendation: Approve agreement with Kagan Professional Development to provide Onsite Professional Development at Belington Middle School on February 28, 2019. – Enclosure K

Curriculum & Instruction –

13. Recommendation: Ratify the expulsion agreement for a student at Philippi Middle School. – Enclosure L

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14. Recommendation: Approve educational leave request for a student at Philippi Elementary School.
- Enclosure M

15. Recommendation: Approve/Confirm curricular trips. – Enclosure N

Belington Middle School (Robotics Team) – to Charleston on February 1, 2019
Junior Elementary School (4th Grade) – to Canaan Valley Tube Park on February 7, 2019
Kasson Elem/Middle School (Science Bowl Team) – to Morgantown on February 8, 2019
Philip Barbour High School (FFA) – to Charleston on February 13-16, 2019
Philippi Middle School (PBS/School-Incentive) – to Blackwater Falls State Park on
January 31, 2019 and February 7, 2019; (Student Council) – to Mansfield Place
December 13, 2018

Facilities & Maintenance –

16. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure O

Belington Middle School on March 1, 2019 – requested by Sarah Harris for School Dance;
on March 4, 2019, March 11, 2019, March 18, 2019, March 25, 2019, April 1,
2019 and April 8, 2019 – requested by Debbie Schoonover for P.A.N.I.C. Now-
Not Later

Philip Barbour High School on every Wednesday – requested Joseph Casey for Basketball

Food Service –

Policies –

Student Support –

17. Recommendation: Approve contract with Simmons Contracting to provide Hearing Impaired
services for the 2018/2019 school year. – Enclosure P

Transportation –

Travel –

18. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Q

Vocational –

Personnel –

19. Recommendation: Approve student teachers from Alderson Broaddus University for the
2018/2019 School year. – Enclosure R

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20. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure S**

Regular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	KEMS	Job 2144: Elementary Education Instructor
	PES, itinerant	Job 2145: Multi-Categorical w/Autism Instructor
	PBHS	Job 2146: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PES, itinerant	Job 2147: PreK/Prek Special Needs Instructor (half-time)
	PBHS	Job 2148: Option Pathway Instructor/Mathematics Instructor
	PBHS, Itinerant	Job 2149: School Nurse - RN (half-time)
	PES, Itinerant	Job 2158: Multi-Categorical w/Autism Instructor
Wilson Harvey	PBHS	Job 2159: Counselor
	PBHS	Job 2160: Mathematics Instructor
Boyd J. Mayle	County	Job 2162: Technology Systems Specialist (North)
	PMS, Itinerant	Job 2165: Gifted/Multi-Categorical Instructor (half-time)
	PBHS	Job 2166: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	County	Job 2167: Mechanic/Bus Operator
	County	Job 2173: Groundsman/Custodian III/General Maintenance
	BMS, Itinerant	Job 2175: Hearing Impaired/Multi-Categorical Instructor
	BMS, Itinerant	Job 2177: Visually Impaired/SLD Instructor
Jonathan Carpenter (move will take place at beginning of 2019/2020 school year)	PMS	Job 2164: Social Studies Instructor

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	BMS, Itinerant	Job 2178: School Nurse - RN
	Kasson, Itinerant	Job 2179: Multi-Categorical w/Autism Instructor

Substitute Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	County	Job 2150: Substitute LPN/Aide(s)
	PES, Itinerant	Job 2151: Long Term Substitute PreK/Prek Special Needs Instructor (halftime)
	PES, Itinerant	Job 2152: Long Term Substitute Multi-Categorical w/Autism Instructor
	PBHS	Job 2153: Long Term Substitute Counselor
	County	Job 2154: Substitute School Nurse RN(s)
	County	Job 2155: Substitute Bus Operator(s)
	County	Job 2168: Substitute Custodian(s)
	County	Job 2170: Substitute Cook(s)
Kimberly Jennings	County	Job 2174: Substitute Teacher(s) JobID
Marjorie George	County	Job 2185: Substitute supervisor of Transportation/Bus Operator/Mechanic Assistant (exempt Employee)
	County	Job 2180: Substitute Secretary(s)

Extra-Curricular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	PBHS	Job 2156: Volunteer Assistant Swim Coach
Stephanie Moss	County	Job 2157: Homebound Instructor/Virtual School Facilitator
	PMS, Itinerant	Job 2169: English Language Learner Instructor (Extra-Curricular)
Brett Mick	County	Job 2183 : Energy Manager
Glenn Sweet	County	Job 2184: Facilities consultant
Donna Anglin, Greg Louk	PMS	Job 2181: 2 bus operators for afterschool tutoring
Shannon DeWitt, Angela McDaniel	PMS	Job 2182: 2 Academic

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		Afterschool tutor's (Extra-Curricular)
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21. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure S)

Matthew Middleton _____

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

January 28, 2019 at 6:00 pm. at Board of Education Office – CTC Presentation (Regular Session)

February 11, 2019 at 6:00 pm. at Board of Education Office – (Regular Session)

Adjournment