

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: January 7, 2020

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, January 13, 2020**, at the **Belington Middle School, 469 Morgantown Pike, Belington, WV 26250.**

Call to Order

Pledge to Flag

Invocation

Belington Middle School - Presentation

Minutes –

Approve minutes of December 16, 2019 meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2019/2020 contingent upon compliance with pupil-teacher ratio. – Enclosure B

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Business & Finance –

2. Recommendation: Approve payment of bills for the period of December 11, 2019, through January 7, 2020, at a total expenditure of \$219,195.73. – Enclosure C
3. Recommendation: Authorize the January 15, 2020, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$30,000.00. (Refer to Enclosure C)
5. Recommendation: Approve the final total of December 27, 2019, payroll check and federal withholdings in the amount of \$519,405.00. – Enclosure D
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$27,931.47. – Enclosure E
7. Recommendation: Approve contract with Solution Tree to provide onsite professional development on June 22-23, 2020. – Enclosure F

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure G

Belington Middle School (Incentive) – to Elkins Cinema 8 on January 17, 2020
Philip Barbour High School (FFA) – to Charleston on February 21, 2020
9. Recommendation: Approve Weighted Course List for Philip Barbour High School for the 2020/2021 School year. – Enclosure H
10. Recommendation: Approve educational leave request for a student at Belington Middle School. – Enclosure I
11. Recommendation: Approve educational leave request for a student at Belington Middle School. – Enclosure J
12. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure K
13. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure L
14. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure M
15. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure N

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16. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure O

Facilities & Maintenance –

17. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure P
Belington Middle School on March 2, 9, 16, 23, 30 and April 6, 2020 – requested by Debbie Schoonover for P.A.N.I.C. Now-Not Later

18. Recommendation: Approve building/ground modifications. – Enclosure Q
Philippi Elementary School (PreK Classrooms) – install new cabinets on the wall over the sink

Food Service –

Policies –

Student Support –

19. Recommendation: Approve contract with Best LifeTherapy, LLC to provide mental, behavioral health and social work services for the 2019/2020 school year. – Enclosure R

Transportation –

20. Recommendation: Approve transportation travel requests. – Enclosure S

Travel –

21. Recommendation: Approve/Confirm requests for professional leave. – Enclosure T

Vocational –

Personnel –

22. Recommendation: Approve student teachers from Alderson Broaddus University for the 2019/2020 School year. – Enclosure U

23. Recommendation: Approve revised schedule of supplemental pay for professionals. **(changes will become effective January 1, 2020.)** – Enclosure V

School Nurse \$3,000.00

24. Recommendation: Approve revised schedule of supplemental pay for service personnel. **(changes will become effective January 1, 2020.)** – (Refer to Enclosure V)

Licensed Practical Nurse (LPN) \$1,500.00

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- 25. Recommendation: Accept resignation of Kelli Kittle as a Special Needs Aide at Kasson Elementary School effective January 3, 2020. – Enclosure W
- 26. Recommendation: Accept resignation of Alberto de Haro Garvin as a Spanish/Computer Science Instructor at Philip Barbour High School effective at the end of the day on January 10, 2020. – Enclosure X
- 27. Recommendation: Rescind the resignation of Danielle Wright as an Itinerant School Nurse that was to be effective January 10, 2020 and approved at the December 16, 2019 board meeting. – Enclosure Y
- 28. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Z

Regular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	Kasson, Itinerant	Job 2583: Hearing Impaired/Multi-Categorical Instructor
	PBHS	Job 2584: Language Arts/Library-Media Instructor
	PBHS	Job 2588: Multi-Categorical Instructor w/Autism
	PES, Itinerant	Job 2589: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PES, Itinerant	Job 2590: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 2591: Gifted/Multi-Categorical Instructor (half-time)
	PBHS	Job 2593: Mathematics Instructor
Connie Mayle	BES	Job 2599: Early Childhood Classroom Assistant Teacher/Kindergarten Aide/Supervisory Aide/Transportation Aide
	PMS, itinerant	Job 2600: LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
	PES, Itinerant	Job 2606: School Nurse – RN
Angelica Mejia	PBHS	Job 2607: Spanish/Computer Science Instructor

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Substitute Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	County	Job 2585: Substitute LPN/Aide(s)
	County	Job 2586: Substitute Cook(s)
	County	Job 2587: Substitute Custodian(s)
Brianna Huffman	County	Job 2596: Substitute Teacher(s)
	County	Job 2597: Substitute Bus Operator(s)
Debra Daugherty, Eric McCartney	County	Job 2566: Substitute Teacher(s)
	County	Job 2567: Substitute Bus operator(s)
	PBHS	Job 2604: Long Term Substitute Mathematics/Project Lead the Way/Option Pathway Instructor

Extra-Curricular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	PBHS	Job 2594: Head Boys Track Coach
	PBHS	Job 2595: Head Girls Track Coach
	PBHS	Job 2598: Athletic Trainer (Winter Sports)
Diana Bibey	JES	Job 2605: 1 Academic Tutor (Extra-Curricular)

29. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Z)

Howard Hipp

Quentin Marsh

Nathan Mayle

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

January 27, 2020, at 6:00 p.m. at Board of Education Office (Regular Session)
February 10, 2020, at 6:00 p.m. at Junior Elementary School (Regular Session)
February 24, 2020, at 6:00 p.m. at Board of Education Office (Regular Session)
March 9, 2020, at 6:00 p.m. at Philippi Elementary School (Regular Session)

Adjournment