

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: January 3, 2017

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, January 9, 2017**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Career Technical Education Presentation

Minutes -

Approve minutes of December 12, 2016 and December 19, 2016 meetings. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

AGENDA
January 9, 2017

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve FY16 Financial Report - REVISED. – Enclosure B
2. Recommendation: Approve payment of bills for the period of December 14, 2016 through January 3, 2017 at a total expenditure of \$836,949.75. – Enclosure C
3. Recommendation: Authorize the January 15, 2017 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure C)
5. Recommendation: Approve the final total of the December 28, 2016 payroll check and federal withholdings in the amount of \$527,926.50. – Enclosure D
6. Recommendation: Approve final total of utility/copier bills in the amount of \$21,638.63. – Enclosure E
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Kasson Elem/Middle School (Science Bowl Team) – projected revenue - \$167.00;
(Athletics) - \$1,000.00
Philip Barbour High School (Class of 2017) – projected revenue - \$400.00
Philippi Middle School (Athletics) – projected revenue - \$1,000.00; (Social Studies Dept.)
- \$300.00, \$300.00

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure G

Junior Elementary School (Prek-K) – to Harrison County Parks and Recreation on
February 27, 2017
Kasson Elem/Middle School (Robotics Club) – to Charleston on February 25, 2017;
(Senate Pages) – to Charleston

Facilities & Maintenance –

9. Recommendation: Approve building/ground modifications. – Enclosure H

Kasson Elem/Middle School (Area Beside trophy case) – hang honor society plaque;
(Area inside gym doors) – hang plaque

AGENDA
January 9, 2017

10. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I

Philip Barbour High School on January 21, 2017 – requested by Jamie Bolton for Birthday Party; every Sunday January 2017 through January 2018 – requested by Willie Metheny for Girls Softball

Food Service –

Policies –

Student Support –

Transportation –

Travel –

11. Recommendation: Approve/Confirm requests for professional leave. – Enclosure J

Vocational –

Personnel –

12. Recommendation: Approve leave of absence (maternity) for a professional employee at Belington Middle School beginning approximately February 14, 2017 and lasting for 6 weeks. – Enclosure K
13. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure L

Regular Employee Assignments 2016-2017		
Name of Person	Location	Position
Roger Lee Barcus	County	Job 1369 Bus Operator Rt 34/Mechanic Asst. Closes 12/19/16

Substitute Employee Assignments 2016-2017		
Name of Person	Location	Position
	County	Job 1367 Sub Custodian Closes 12/12/16
	County	Job 1367 Sub Custodian Closes 12/12/16
Rebecca Gallo	County	Job 1371 Sub Cook Closes 12/12/16
	County	Job 1371 Sub Cook Closes 12/12/16
	County	Job 1371 Sub Cook Closes 12/12/16

AGENDA
January 9, 2017

	County	Job 1364 Sub Bus Operator Closed 12/19/16
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14. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure L)

Samantha Mayle

AGENDA
January 9, 2017

Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure M
2. Other

Next board meetings:

January 23, 2017 at 6:00 p.m. at Board of Education Office – Volga-Century Elementary
School LSIC Presentation (Regular Session)

Adjournment